



# VILLAGE OF SILVERTON

## AGENDA

### REGULAR MEETING OF COUNCIL TO BE HELD

October 14, 2020

ONLINE – GoToMeeting (as posted)

7:00 PM

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A. CALL TO ORDER

B. THE VILLAGE OF SILVERTON ACKNOWLEDGES THE INDIGENOUS PEOPLES ON WHOSE TRADITIONAL TERRITORIES WE STAND

C. ADDITION OF LATE ITEMS IF ANY

D. ADOPTION OF THE AGENDA

E. ADOPTION OF THE MINUTES

1. Minutes of Regular Council Meeting of September 9, 2020

F. DELEGATIONS AND PETITIONS

Megan Chadwick, Executive Director - Arrow Slokan Tourism Association

## **G. UNFINISHED BUSINESS/BUSINESS ARISING**

### 1. UBCM CRI FireSmart Community Funding

#### **Recommendation:**

WHEREAS The Village of Silverton supports a local, sub-regional approach to FireSmart activities in the Slocan Valley; AND

WHEREAS the Village of Slocan and the Village of New Denver will be partnering municipalities in this application; AND

WHEREAS the Village of Silverton is willing to provide overall grant management for this application;

THEREFORE BE IT RESOLVED That the Council of the Village of Silverton supports being the lead proponent in the application to the UBCM CRI FireSmart Community Funding in partnership with the Village of Slocan and the Village of New Denver;

AND FURTHER The Village of Silverton supports the program for funding up to \$150,000 as the Silverton share of the total application up to \$450,000.

### 2. RDCK Woodstove Exchange Program 2021

#### **Recommendation:**

That the Village of Silverton Council agrees to participate in the RDCK Woodstove Exchange Program in 2021;

AND FURTHER that the Village of Silverton allocates up to \$300 to contribute up to three (3) \$100 rebates for the stove exchange within the Village of Silverton.

## **H. NEW BUSINESS**

### 1. Slocan Lake Arts Council RE: Request for Support for Renovations

Please refer to staff report.

2. Application for a Variance Permit – File No. 02 – 2020, 313 6<sup>th</sup> Street, Parcel E, Block 14, Plan NEP574, DL26

**Recommendation:**

Pursuant to the Chief Administrative Officer's report, the Village of Silverton Council approves Variance Permit Application No. 02 - 2020 as submitted.

**I. CORRESPONDENCE FOR INFORMATION**

1. KBRH Health Foundation RE: Thank you for the funding contribution
2. City of New Westminster RE: Universal access to no-cost prescription contraception
3. Council of Senior Citizens' Organization of BC RE: UN International Day of Older Persons – October 1<sup>st</sup>
4. RDCK Woodstove Exchange (refer to item G2)
5. RDCK RE: Regional Housing Needs Assessment completed
6. Slocan Valley Chamber of Commerce RE: Kootenay Savings Credit Union current hours of operation
7. Ministry of Children and Family Development RE: Foster Family Month – October

**J. COUNCIL REPORTS**

**1. Mayor Jason Clarke**

- BC Mayors Caucus
- Slocan Lake Arts Council Liaison

**2. Councillor Leah Main**

- RDCK Director for the Village of Silverton
- West Kootenay Boundary Regional Hospital Board
- Rosebery Parklands and Trails Commission
- Winlaw Regional and Nature Park Commission
- Slocan Valley Economic Development Commission
- FCM Board
- Health Committee – Slocan District Chamber of Commerce
- RDI Climate Adaptation project Team

**3. Councillor Kerry Gordon**

- Municipal Emergency Management
- Slokan District Chamber of Commerce, Alternate
- Composting Project Liaison, Alternate
- RDI Climate Adaptation project Team, Alternate

**4. Councillor Tanya Gordon**

- Ktunaxa Kinbasket Treaty Advisory Committee (TAC)
- Recreation Commission No. 6, Alternate
- Municipal Emergency Management, Alternate
- RDI Climate Adaptation project Team
- Rat Control Liaison

**5. Councillor Arlene Yofonoff**

- Recreation Commission No. 6
- Slokan District Chamber of Commerce
- Cultural Planning Group
- Composting Project Liaison (Healthy Community Society of the North S.V.)
- RDI Climate Adaptation project Team, Alternate

**K. ADMINISTRATION REPORTS**

1. CAO Report
2. CFO 3<sup>rd</sup> Quarterly Report

**L. BYLAWS AND POLICY**

None at this time.

**M. PUBLIC INPUT PERIOD/PRESS**

Terms of reference as per the Procedure Bylaw include;

- The maximum time allotted is two (2) minutes.
- The Public Input is for items on the Council Agenda only.
- The Public Input Period provides an opportunity for public input only, without expectation of response from Council.

N. IN CAMERA MEETING: there will be an In-Camera Meeting at this time. This meeting will be closed to the public in accordance with Sections 90 – 1 (c) employee relations.

The Regular Meeting recessed at \_\_\_\_\_pm in order to conduct the Closed Meeting.

The Regular Meeting reconvened at \_\_\_\_\_pm

O. ITEMS BROUGHT FORWARD FROM IN CAMERA

P. ADJOURNMENT

E1

**MINUTES OF THE *REGULAR COUNCIL MEETING HELD ONLINE ON WEDNESDAY, SEPTEMBER 9, 2020 AT 7:00PM***

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**PRESENT:** Mayor J. Clarke, Councillors K. Gordon, T. Gordon, L. Main, A. Yofonoff

**ABSENT:**

**STAFF:** H. Elliott, Chief Administrative Officer

**A. CALL TO ORDER**

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Mayor J. Clarke Called the Meeting to Order at 7:00 pm.

**B. THE VILLAGE OF SILVERTON ACKNOWLEDGES THE INDIGENOUS PEOPLES ON WHOSE TRADITIONAL TERRITORIES WE STAND**

**C. ADDITION OF LATE ITEMS IF ANY**

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Administrative error correction, addition of Item I13 – Zincton Correspondence on Agenda  
Move Item K2 to be discussed after Item F.

**D. ADOPTION OF THE AGENDA**

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**091/2020 - Moved, seconded** that the Agenda be adopted as amended.

CARRIED

**E. ADOPTION OF THE MINUTES**

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**092/2020 - Moved, seconded** That the Regular Council Meeting Minutes of July 8, 2020, and the Special Meeting Minutes of July 15, 2020, and the Committee of the Whole Meeting Minutes of August 17, 2020 be adopted as presented.

CARRIED

**SEPTEMBER 9, 2020 MINUTES OF THE REGULAR COUNCIL  
MEETING**

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**F. DELEGATIONS AND PETITIONS**

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None at this time.

**G. UNFINISHED BUSINESS/BUSINESS ARISING**

**G1. SILVERTON COUNCIL CONTINUATION OF ELECTRONIC  
MEETINGS**

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**093/2020 - Moved, seconded** WHEREAS Ministerial Order 192 allows local governments to determine when they are ready to safely provide in-person public attendance at open meetings;

AND WHEREAS due to the ongoing risk of COVID-19 transmission and the physical limitations on Village of Silverton meeting spaces the Village cannot ensure that in-person Council, Committee, and Commission can be safely held in accordance with current public health guidance;

AND WHEREAS the Village of Silverton has implemented the appropriate technology and procedures to enable meetings to be conducted through remote participation;

AND WHEREAS the public is able to effectively participate in remote meetings of the Village of Silverton Council, Committees, and Commissions;

THEREFORE, Be It Resolved that Village of Silverton meetings are currently aligned with the principles of openness, transparency and accessibility, and that meetings continue to be held primarily by electronic means until such a time as the Council determines that it is safe and feasible to return to holding in-person meetings.

CARRIED

**G2. BYLAW ENFORCEMENT OFFICER**

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**094/2020 - Moved, seconded** Pursuant to the Committee of the Whole Meeting held August 17, 2020, Silverton Village Council supports in principle the hiring of a Bylaw Enforcement Officer.

CARRIED

**SEPTEMBER 9, 2020 MINUTES OF THE REGULAR COUNCIL  
MEETING**

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**G3. RDCK DOG CONTROL SERVICE CASE ANALYSIS**

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**095/2020 - Moved, seconded** Pursuant to the report of the Chief Administrative Officer, Silverton Village Council confirms interest for inclusion in the Service Case Analysis for the RDCK Dog Control Service Case Analysis with the Slocan Valley Villages and Area H; AND

FURTHER the Village of Silverton Council requests the RDCK Board consider including the Village of Silverton in this Service Case Analysis.

CARRIED

**H. NEW BUSINESS**

**H1. BCRHN RE: LIEUTENANT GOVERNOR OF BRITISH COLUMBIA  
#DIFFERENT TOGETHER PLEDGE**

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**096/2020 - Moved, seconded**



**#DifferentTogether Pledge**

*Our B.C. is inclusive and respects people of all ethnicities, cultures and faiths  
and their contributions to our collective well-being.*

*Our B.C. holds diversity as a fundamental value at the heart  
of the success, strength and resilience of our communities,  
workplaces, schools, public and private institutions.*

*I pledge to uphold and promote these values and I commit to  
speaking up to oppose racism and hate in all its forms.*

CARRIED

**H2. SILVERTON NARRATIVE FOR 100% RENEWABLE KOOTENAYS**

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## SEPTEMBER 9, 2020 MINUTES OF THE REGULAR COUNCIL MEETING

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Direction to staff to refer to next COTW meeting.

### **H3. RDCK FOOD SECURITY PROPOSAL RE: CONSIDERATION FOR ENDORSEMENT**

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**097/2020 - Moved, seconded** Pursuant to the report of the Chief Administrative Officer, the Village of Silverton Council endorses the Food Security Proposal as presented by the RDCK to the Minister of Agriculture, the Honourable Lana Popham at the 2020 UBCM convention.

CARRIED

### **I. CORRESPONDENCE FOR INFORMATION**

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**098/2020 - Moved, seconded** That Silverton Village Council send a letter supporting Item I10, National Pharmacare Call to Action.

CARRIED

### **J. COUNCIL REPORTS**

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Direction to staff to keep the Rosebery propellor in Silverton.

### **K. ADMINISTRATION REPORTS**

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Received for information.

CFO unable to attend, will request CFO attendance for October Regular Council meeting.

**SEPTEMBER 9, 2020 MINUTES OF THE REGULAR COUNCIL  
MEETING**

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**L. BYLAWS AND POLICY**

**L1. COUNCIL REMUNERATION AND EXPENSES BYLAW NO. 521 - 2020**

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**099/2020 - Moved, seconded** That Village of Silverton Council reconsider and finally adopt Council Remuneration and Expenses Bylaw No. 521 - 2020.

CARRIED

**L2. PERMISSIVE PROPERTY TAX EXEMPTION BYLAW NO. 497 – 2016  
AMENDMENT NO. 2**

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**100/2020 - Moved, seconded** That Village of Silverton Council give reconsider and finally adopt Village of Silverton Permissive Property Tax Exemption Bylaw No. 497 – 2016 Amendment No. 2.

CARRIED

**M. PUBLIC INPUT PERIOD/PRESS**

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Mr. Broughton spoke to Item G1.

Press asked questions of Councillor T. Gordon and A. Yofonoff regarding their verbal reports.

**N. IN CAMERA MEETING:**

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The Regular Meeting recessed at 8:04 pm in order to conduct the Closed Meeting.

**SEPTEMBER 9, 2020 MINUTES OF THE REGULAR COUNCIL  
MEETING**

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The Regular Meeting reconvened at 8:29 pm.

**O. ITEMS BROUGHT FORWARD FROM IN CAMERA**

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The Regular Council Meeting in August is cancelled.

**P. ADJOURNMENT**

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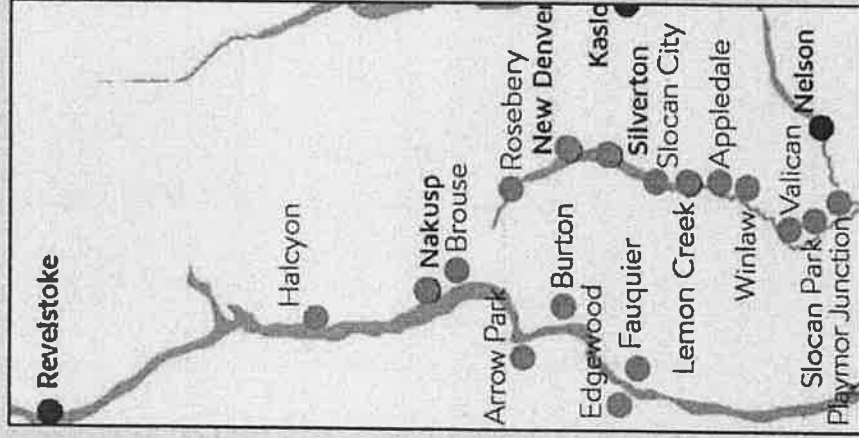
**101/2020 – Moved that Council adjourn at 8:30 pm.**

CERTIFIED CORRECT:

\_\_\_\_\_  
**Mayor J. Clarke**

\_\_\_\_\_  
**Chief Administrative Officer**

*Our region....*



# Who is Arrow Slokan Tourism?

- **New Destination Marketing Organization (DMO)** for the Arrow Lakes and Slokan Valley regions
- **Non-profit organization**
- **Community driven initiative** - created in partnership between the Nakusp & District and Slokan District Chambers of Commerce

# *What is a DMO?*

In Canada there is a DMO framework for the whole country:

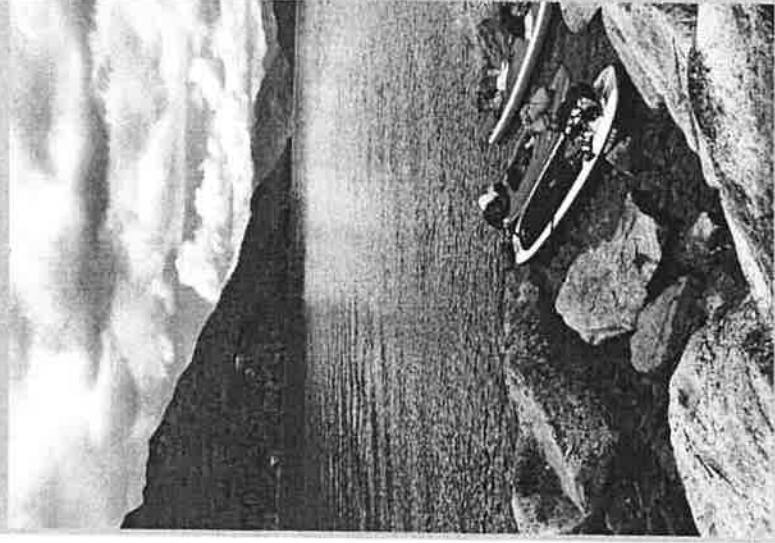
- Destination Canada (national – DMO)
- Destination BC (provincial – DMO)
  - Kootenay Rockies Tourism (regional – DMO)
  - Arrow Slokan Tourism (community – DMO)

DMOs play a key role in:

1. Long-term sustainable destination development
2. Destination management through strategic planning
3. Regional, community and business marketing coordination
4. Supporting local economic development efforts



# Strategic Plan & Objectives



## Our organization....

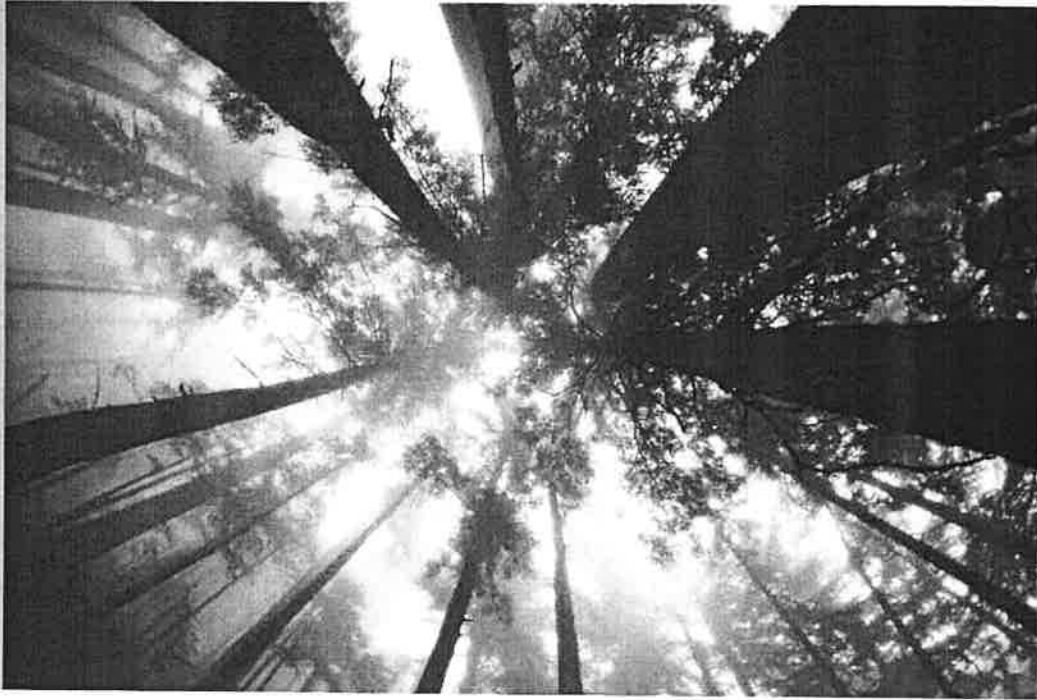
**Vision:** Respect community values while being recognized as an important contributor to local economic vitality and community vibrancy

**Mission:** Strive to sustainably develop, support and promote our region's visitor economy to enrich our communities' quality of life

**The Goal:** Four season sustainable tourism - increase awareness of, and intention to travel to our region as a year-round, multi-day destination


*We look forward to our 2020 Strategic Planning session this fall to re-affirm our organization's focus and direction*

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# Funding Streams

- 1. Core Funding: Municipal Regional District Tax (MRDT) or 'hotel tax'**
  - 2% tax on guest purchase of accommodation in our designated region
  - Introduced provincially in 1987 - for Arrow Slocan in 2019
  - Raises revenue for local tourism marketing, programs and projects
- 2. Destination BC Co-operative Marketing Partnerships Program**
  - Provides financial support for marketing and promotion to DMOs
  - Aims to maximize marketing impact
- 3. COVID impact offset grants (temporary)**
  - Ministry of Arts, Culture, and Tourism
  - Destination BC
- 4. Other potential grant opportunities** (example: Columbia Basin Trust)



# Our Board & Community Representation

There are 12 seats on the Arrow Slocan Tourism Board of Directors

## Four Appointed Directors:

- Nakusp Chamber (voting)
- Slocan Chamber (voting)
- Halcyon Hot Springs Resort (voting)
- Local government— one seat shared by 2 reps one from both Arrow & Slocan (non-voting)

## Our Executive:

- President — Jan McMurray (Slocan Chamber)
- Vice-President -- Andrea Ryman (Endless Adventure)
- Secretary — Shelly Glasheen (Valkyr Adventures)
- Treasurer — Patrick Spencer (Halcyon Hot Springs)

## Eight Elected Directors (voting):

- MRDT Collector - Nakusp or Area K
- MRDT Collector - New Denver, Silverton, Slocan or Area H
- MRDT Collector: backcountry lodges
- Arts/Culture/Heritage -Nakusp or Area K
- Arts/Culture/Heritage - New Denver, Silverton, Slocan or Area H
- Activity/Outdoor Recreation -Nakusp or Area K
- Activity/Outdoor Recreation -New Denver, Silverton, Slocan or Area H
- Food/Beverage/Retail - anywhere in Region

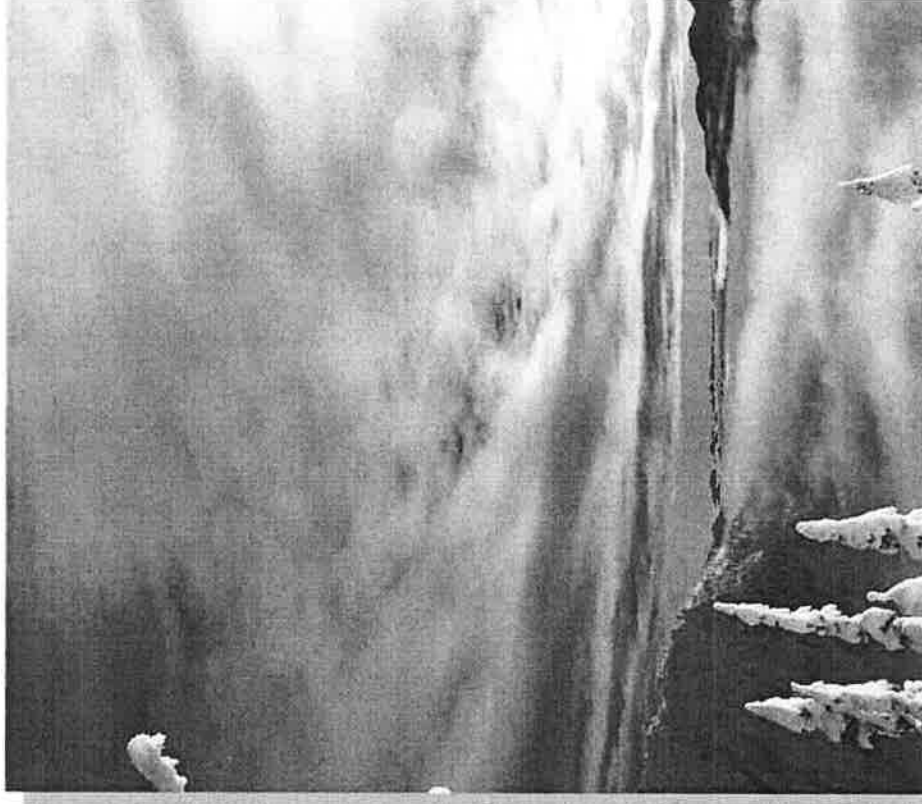


# Staffing- Executive Director

Part time position to oversee and execute all organizational activities

Responsibilities include:

- **Community outreach** - develop and maintain relationships with all stakeholders
- **Communications** – newsletters, outreach, information to locals & visitors
- **Marketing** – social media, online, print, video, image
- **Destination awareness**, sustainable development and management
- **Support businesses** to participate in the MRDT and Arrow Slocan marketing programs
- **Collaboration** with Kootenay Rockies Tourism, Destination BC, other DMOs in our provincial and national destination management framework
- **Address economic and community development goals** by working with local communities to build a collaborative marketing strategy
- **Oversee contracts** and hire additional specialty services as required to fulfill organization's mandate



# Projects – Current & Upcoming



- Regional Branding – *complete*
- Website development - *underway*
- Social Media marketing – *ongoing*
- Destination awareness campaign – *ongoing*
- Photo and video content acquisition - *underway*
- 'Leave no trace' backcountry manners campaign - *underway*
- Local guidebook development – *upcoming*
- Collaborative marketing initiatives - *upcoming*

Arrow Lakes Slocan Valley  
Regional Branding



Thank you.  
Your survey responses informed  
our regional branding.

*This is what we heard ...*

**WE ARE DIVERSE, BUT OUR COMMON VALUES TIE US TOGETHER.**

**OUR NATURE**

These living valleys, lakes and skies have our respect. We live in and amongst our beautiful natural surroundings. The land provides food, mountain water and clean air. It shapes not only our landscapes, but our way of life.

**COMMUNITIES ARE KEY**

Our region is diverse, but we know our neighbours. We are connected through our valleys, mountains, rivers, lakes, rich culture, arts and history. Sustainable communities go hand in hand with thoughtful development.

**GET INSPIRED**

Fun and free-spirited, the unexpected runs wild here. Largely unknown, this part of BC resonates with mystery and majesty. Artists revel and reflect - many others do too.

**BE ADVENTUROUS**

This is a place to explore your own path of adventure. With wilderness and parkland stretching in all directions, there are outdoor experiences in all seasons for everyone.

**CONNECT DEEPLY**

There is opportunity to engage deeply - explore a true self. Authentic connection to people and this place draws us here and its why we stay.

**BE YOURSELF**

This is a bold part of the world. Our communities are made up of folks of all sorts. We are authentically who we are without pretension.

# Projects – Regional Branding Summary

**Our branding process helped us better understand who we are as a region to best communicate this to potential visitors**

*- We want to reflect our community's values when we tell visitors about our region*

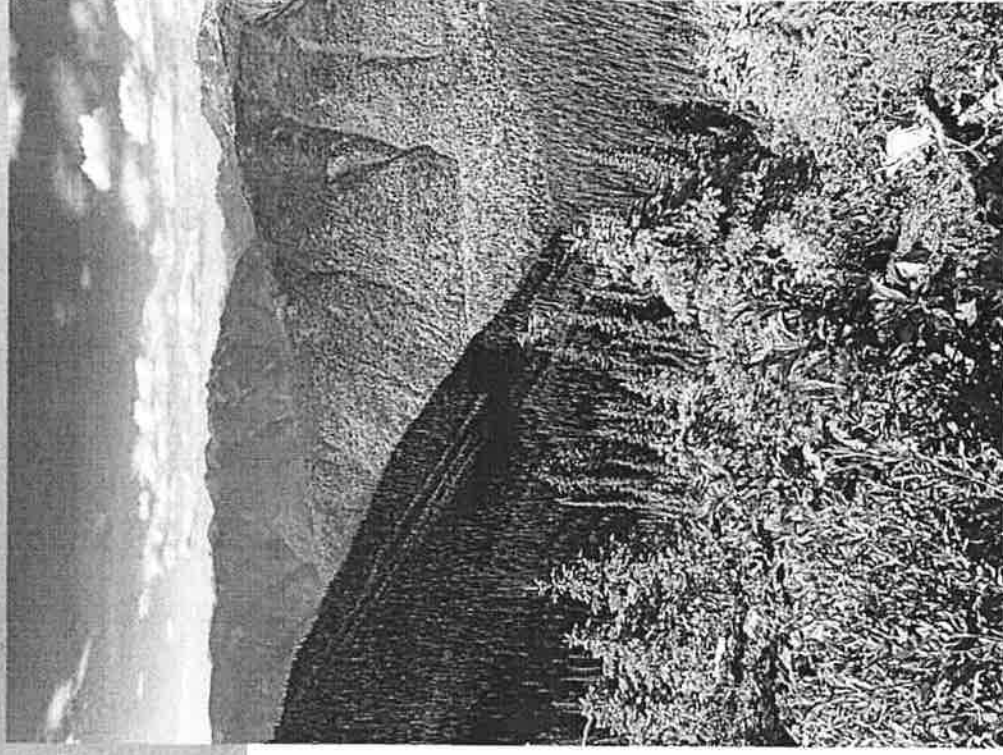
**Our goal:** build an authentic brand that attracts visitors who understand who we are and come here for that reason

- 1) Online surveys were sent to:
  - All local governments and RDCK Area Directors
  - Local businesses & community groups
  - Made available to the Public
  - Adjacent organizations outside our region
- 2) Board workshop to incorporate Director feedback

**Outcomes:**

- 1) Regional logo
- 2) Branding guide
- 3) Tagline – *in development*

# Projects – Website Development



Website design and development is underway

## **Anticipated completion – fall 2020**

Includes information for visitors:

- Regional and community specific information
- Where to stay, eat, local experiences
- Business promotion through trip planning & local stories
- Outdoor recreation, history, arts & culture information
- ‘Leave No Trace’ & responsible visitation information
- How to get here & other resources

[www.arrowslocan.com](http://www.arrowslocan.com)

# Social Media



## Building our channels

**Instagram:** Primary outreach to non-local and local populations. Offer regional imagery and information in a friendly easy to engage visual format.

@visitarrrowslocan  
#arrowslocan

**Facebook:** Targeted at residents to provide organizational information. Allow easy access contact information search for non-residents.

@visitarrrowslocan

**Twitter:** Next up – content pending. Will provide information and opportunity to dialogue with non-resident and resident followers.

@arrowslocan

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# Let's Collaborate...

## How can we work together?

- Marketing Initiatives
- Social media collaboration
- Through the new website
- Input into strategic planning & marketing strategy
- Business, local government and organizational outreach
- Dialogue on economic development goals supported through tourism
- Building local awareness and participation in our organization



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*Thank you!*



**Contact:**

**Megan Chadwick**

*Executive Director*

250.265.7144

[info@arrowslocan.com](mailto:info@arrowslocan.com)

[www.arrowslocan.com](http://www.arrowslocan.com)



## Administrative Report: Hillary Elliott, CAO

Village of Silverton Council

### Regular Meeting of Silverton Village Council October 14, 2020

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#### Executive Summary

The purpose of this report is to present information regarding the request from the Slocan Lake Arts Council to receive permission to replace the flooring in the upstairs performance area and to receive a letter of support for their grant proposal.

#### Background

1. The Slocan Lake Arts Council (SLAC) is required by the lease agreement to request permission for renovations to the building. Currently the Village owns the building and the SLAC lease the building from Council with a signed agreement.
2. A request for support from a Non-Profit to do work within a municipally owned building is a regular occurrence for such works and predominantly is a requirement for the grant process. The grant SLAC wishes to apply for requires a letter of support with the application.

#### Financial Impact

At this time, staff is not aware of any financial impacts. However, when renovations occur, and as owners of the building, unforeseen costs could occur in order to replace the floors in a logically and structurally sound manner (should there be any damaged wood from wet rot, dry rot, bugs, etc, they would need to be replaced before new flooring was laid).

Annually the Village budgets for general maintenance to be allocated annually to municipal buildings. There might be sufficient funds to cover any contingency funding (unforeseen costs) to be covered within the budget.

Council could consider to put aside \$2,000 in the 2021 budget to specifically to cover any costs that go beyond the scope of the funding to replace the floor, should SLAC be successful in being awarded the funding. Staff do not know if this project would be completed within the 2020 budget year or 2021 budget year.



**Discussion**

Staff concur with the assessment of SLAC regarding the second-floor performance area flooring. This would be a great asset to the building and its future functionality and sustainability.

**Recommendation:**

Pursuant to the Chief Administrative Officer's report, the Village of Silverton Council approves the Slocan Lake Arts Council to apply for a grant to replace the floors in upstairs space of the Arts Centre; AND

FURTHER that the Village of Silverton Council approves staff to write a letter on behalf of Council in support for the grant for new flooring; AND

FURTHER that should the Slocan Arts Council be successful in receiving the grant, those responsible for the replacement of the floors have all proper insurance and WorkSafe coverage in accordance to contracting services and report to the Village staff for approval regarding all works to be completed.

Sincerely,

Hillary Elliott  
CAO, Village of Silverton

H1

Slocan Lake Arts Council  
Box 123, Silverton BC  
V0G 2B0

October 7, 2020

Silverton Village Council  
421 Lake Ave, Silverton BC  
V0G 2B0

Dear Mayor and Council,

The Slocan Lake Arts Council has recently become aware of a grant for Infrastructure Improvements which we are eager and excited to apply for. As you may know, it has been a long-time dream of the council to replace the floors in the upstairs space of the Arts Centre. There are many reasons for this - the current floor is a mixture of old carpet and wood that are not conducive to some of the activities we would like to offer, such as dance and yoga. The wood floors are chipping and splintering, which presents a danger to anyone practicing their craft in bare feet, and we have lost opportunities to host dance classes because teachers are not happy with the condition of the floors, which are also very squeaky and distracting for audiences and performers alike. The removal of the carpet will vastly improve the air quality and some of the odours that are present in the building, and the installation of a level floor will improve the versatility and functionality of the space, while modernizing it significantly. We strongly feel that new floors will elevate the SLAC to modern theatrical standards, will open up areas of artistic performance and instruction, and will be a key factor in our ongoing aspirations to offer our community members and visitors an Arts and Culture space that is clean, professional, safe and inviting.

We have started our research on what kind of flooring we would like installed, and with consideration of the recent accidents that have happened in the building with the new sprinkler systems, we feel vinyl sheet flooring will be the best product, as it is waterproof, highly durable, and economical in it's cost. We understand that as lessee's of the space, we must start by deferring to you with big decisions, and we welcome any professional insights and opinions you may have to offer.

The Arts Council is enlivened and excited to serve our community and proud to have a building such as the Arts Centre to grow and develop our community's cultural landscape for years to come. We request the support in principle of the Silverton Village Council in helping us make this dream a reality, so the Arts Centre can continue its growth and put Silverton on the map as an Arts and Culture hub of the Kootenays.

Thank-you for the opportunity to present this project and for your consideration of support with this exciting proposal. Our grant requires a letter of support from our partners, and if your Council is happy to support us, a brief letter confirming this would be most appreciated!

With gratitude,

Martine denBok  
President  
Slocan Lake Arts Council

RECEIVED  
Oct. 7/2020



## Administrative Report: Hillary Elliott, CAO

Village of Silverton Council

### Regular Meeting of Silverton Village Council October 14, 2020

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#### Executive Summary

The purpose of this report is to present information regarding the application for a Variance Permit File No. 02 - 2020.

#### Background

Council has set out guidelines regarding construction within Silverton as per the "Procedure Bylaw No. 242 - 1987" and is further identified rules and regulations in "Zoning Bylaw No. 466 - 2011".

Anyone wishing to build outside of the rules and regulations as presented in the Zoning Bylaw No. 466 - 2011 may apply to Council for consideration to building beyond those rules and regulations through an Application for a Development Variance Permit. All applicants must be granted authorization prior to construction. This is a case-by-case decision-making process and very common within local government governance.

As per the Procedure Bylaw No. 242 - 1987, an Application for a Development Variance Permit was completed by the property owner. The applicant has already provided information for a building permit, which also contains the relevant information required for the Development Variance Permit application (attached).

This particular structure, the current design, and the placement on the property logically require a landing and stairs on the north and south side of the building. However, due to the close proximity to the property line on the north side (6<sup>th</sup> Street), a variance is required to complete the building site plan presented in the building permit application.

Staff reviewed the exit/door on the north side, which is currently not functioning as the door is a few feet above ground level without a landing or stairs.

Staff reviewed other properties on 6<sup>th</sup> Street and the needs of the right-of-way for utilities, snow removal and other basic functions of right-of-ways and concluded the request for a deck to protrude 9 feet from the house to create a landing and stairway to ground level did not impede future use of the Village right-of-way. Other properties on 6<sup>th</sup> Street appear to be built to a similar line of sight and the need of the property owner to have a house with two viable exits was of high importance for health and safety and a request of the insurance provider (as stated by the property owner's representative).

**Financial Impact**

The applicant has paid the \$50.00 for the permit application.

**Discussion**

Please refer to the supporting documentation for Council's decision-making process attached to this report and in accordance to the Procedure Bylaw No. 242 - 1987.

**Recommendation:**

Pursuant to the Chief Administrative Officer's report, the Village of Silverton Council approves Variance Permit Application No. 02 - 2020 as submitted.

Sincerely,

Hillary Elliott  
CAO, Village of Silverton

(3) Present Zoning RI - Low Density Residential

(4) Description of the Existing Use/Development \_\_\_\_\_

Single Family Dwelling (SFD)

(5) Full Description of the Proposed Development (use separate sheet if necessary) \_\_\_\_\_

Proposed construction of a 24'10" x 9' deck on the north side (6<sup>th</sup> Street) of the single family dwelling.

(6) Proposed Variation and/or Supplementation to Existing Regulations (use separate sheet if necessary) \_\_\_\_\_

Request to reduce the north side (6<sup>th</sup> Street) setback from 4.5m (14.8 ft) to 2.4m (7.8 ft) to allow for the proposed construction of a 24'9" x 9' deck. The north side door will finally be able to be used as an entry/exit.

Reasons in Support of Application

4. Reasons and comments in Support of the Application  
(use separate sheet if necessary) \_\_\_\_\_

The construction of the north side  
(both street) deck & new huckle board  
siding and landscaping will  
make the single family dwelling  
more aesthetically pleasing & the  
construction of the deck will allow  
for the north side box (both street)  
to be used for an entry porch.

Attachments

5. At the time of providing Application and Information Forms to the applicant the Clerk shall indicate which of the following attachments are required or not required for this Application. The Clerk may require additional information.

- (1) A dimensioned Sketch Plan drawn to a scale of \_\_\_\_\_ to \_\_\_\_\_ showing the location of existing buildings structures and uses.

REQUIRED: Yes \_\_\_\_\_ No \_\_\_\_\_

- (2) A dimensional Site Development Plan drawn to a scale of \_\_\_\_\_ to \_\_\_\_\_ showing the proposed use, buildings and structures, high-way access, etc.

REQUIRED: Yes \_\_\_\_\_ No \_\_\_\_\_

- (3) A dimensioned Site Development Plan drawn to a scale of \_\_\_\_\_ to \_\_\_\_\_ showing the proposed approach to servicing the site, including water, sanitary sewer, drainage, road access, streets adjacent to subject property, on-street parking, etc.

REQUIRED: Yes \_\_\_\_\_ No \_\_\_\_\_

- (4) A contour Map (Plan) drawn to a scale of \_\_\_\_\_ to \_\_\_\_\_ with contour interval of \_\_\_\_\_ of the subject site.

REQUIRED: Yes \_\_\_\_\_ NO \_\_\_\_\_

- (5) A dimensioned landscaping and screening plan drawn to a scale of \_\_\_\_\_ to \_\_\_\_\_ showing proposed landscaping and screening features.

REQUIRED: Yes \_\_\_\_\_ No \_\_\_\_\_

- (6) A dimensioned architectural cross-section drawing at a scale of \_\_\_\_\_ to \_\_\_\_\_ showing the relationship of the proposed structures to the site, including slope of the land, other structures and development on adjacent properties.

REQUIRED: Yes \_\_\_\_\_ No \_\_\_\_\_

- (7) A conceptual elevation or perspective drawing of a typical structure or group of structures to illustrate building form and character of the proposed development.

REQUIRED: Yes \_\_\_\_\_ No. \_\_\_\_\_

- (8) A dimensioned Sketch Plan drawn to a scale of \_\_\_\_\_ to \_\_\_\_\_ of the proposed subdivision, where subdivision is contemplated.

REQUIRED: Yes \_\_\_\_\_ No. \_\_\_\_\_

- (9) Technical information or reports and other information required to assist in the preparation of the Permit, listed below:

Specific Reports: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

General: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Applicant's Signature)

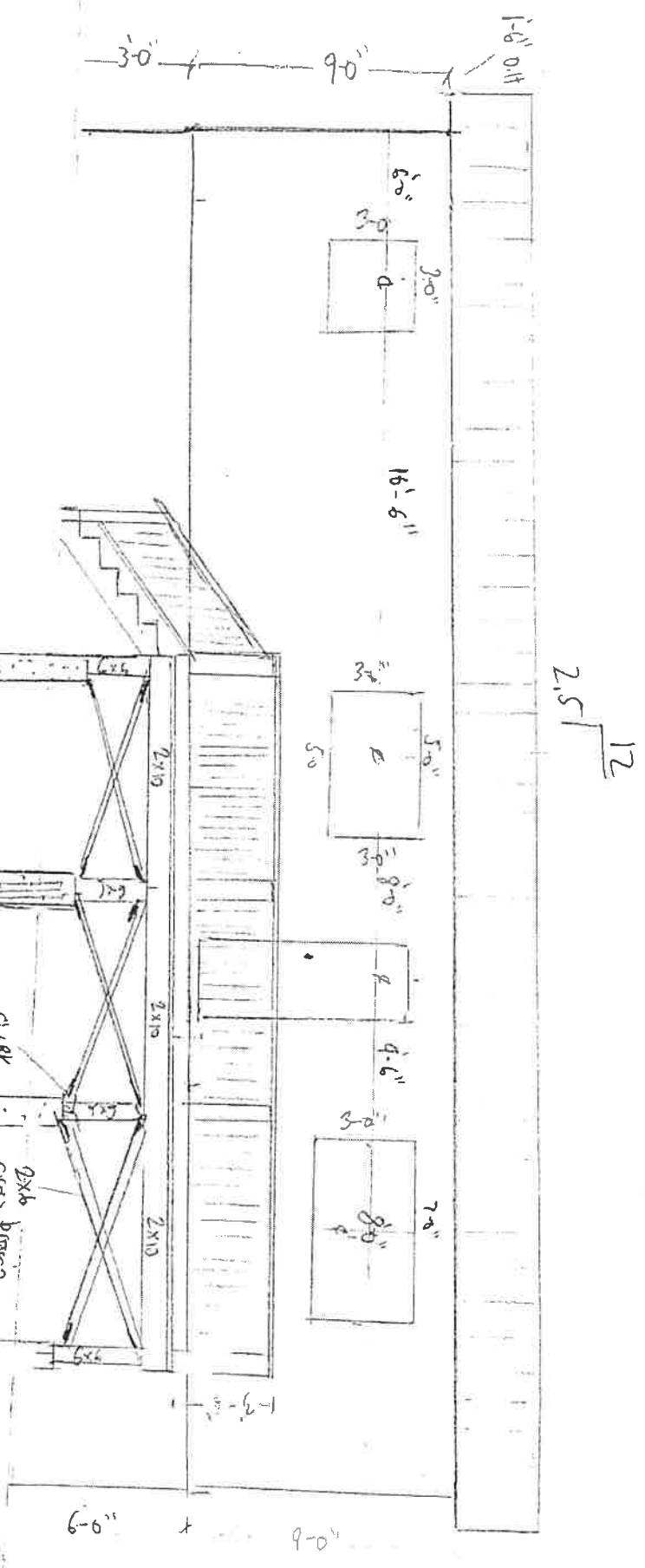
-----  
FOR OFFICE USE ONLY

Forms duly completed, received.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of Officer)

North Elevation  
11'-5 1/2"



6th Street - North Side

3-10 mm bar with  
6" Hook vent

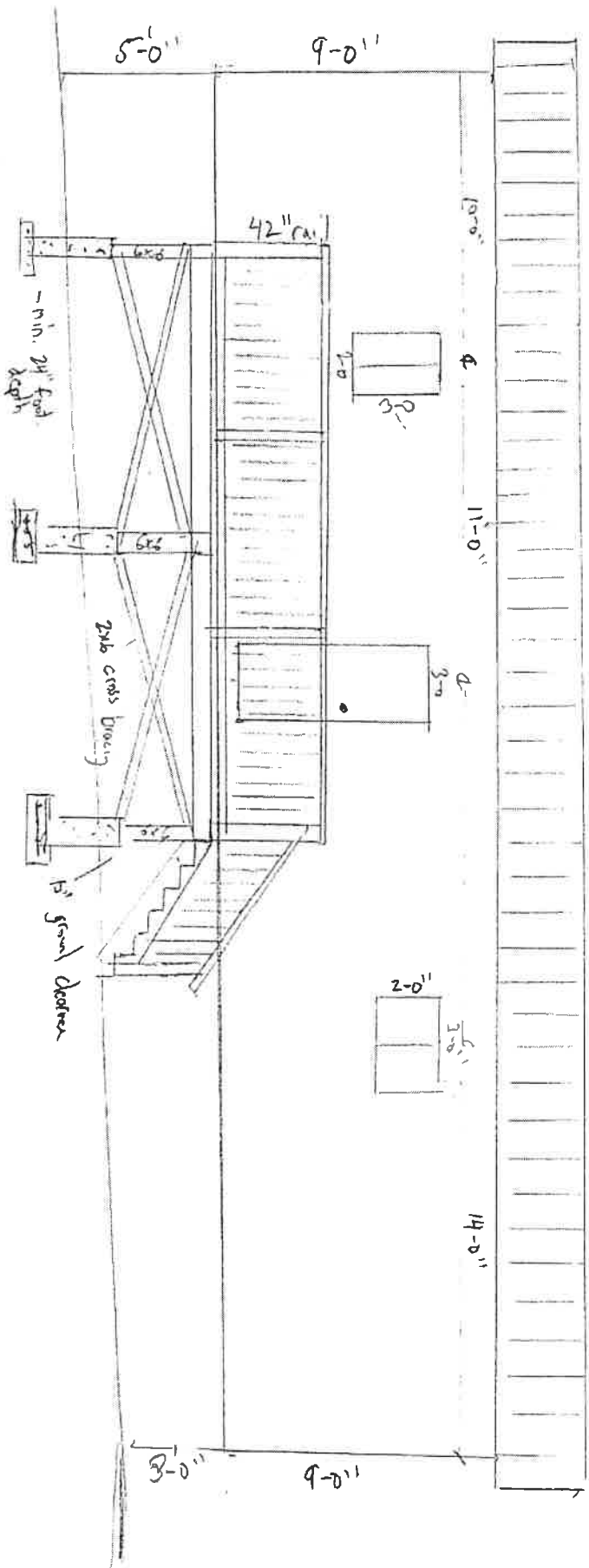
2 per board  
1" BRK

2x6  
cross braced  
both sides

1'-6" x 1'-6" x  
7" deep  
3-10 mm bar

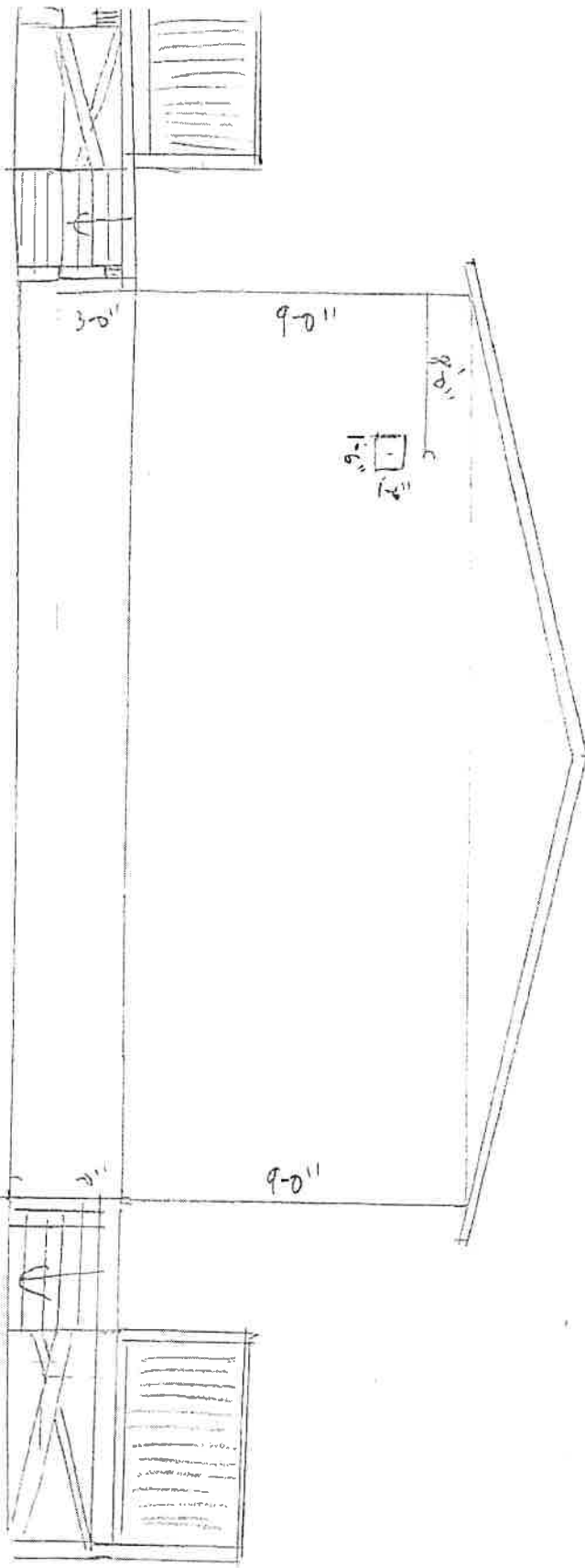


South Elevation  
11'-5'-0"

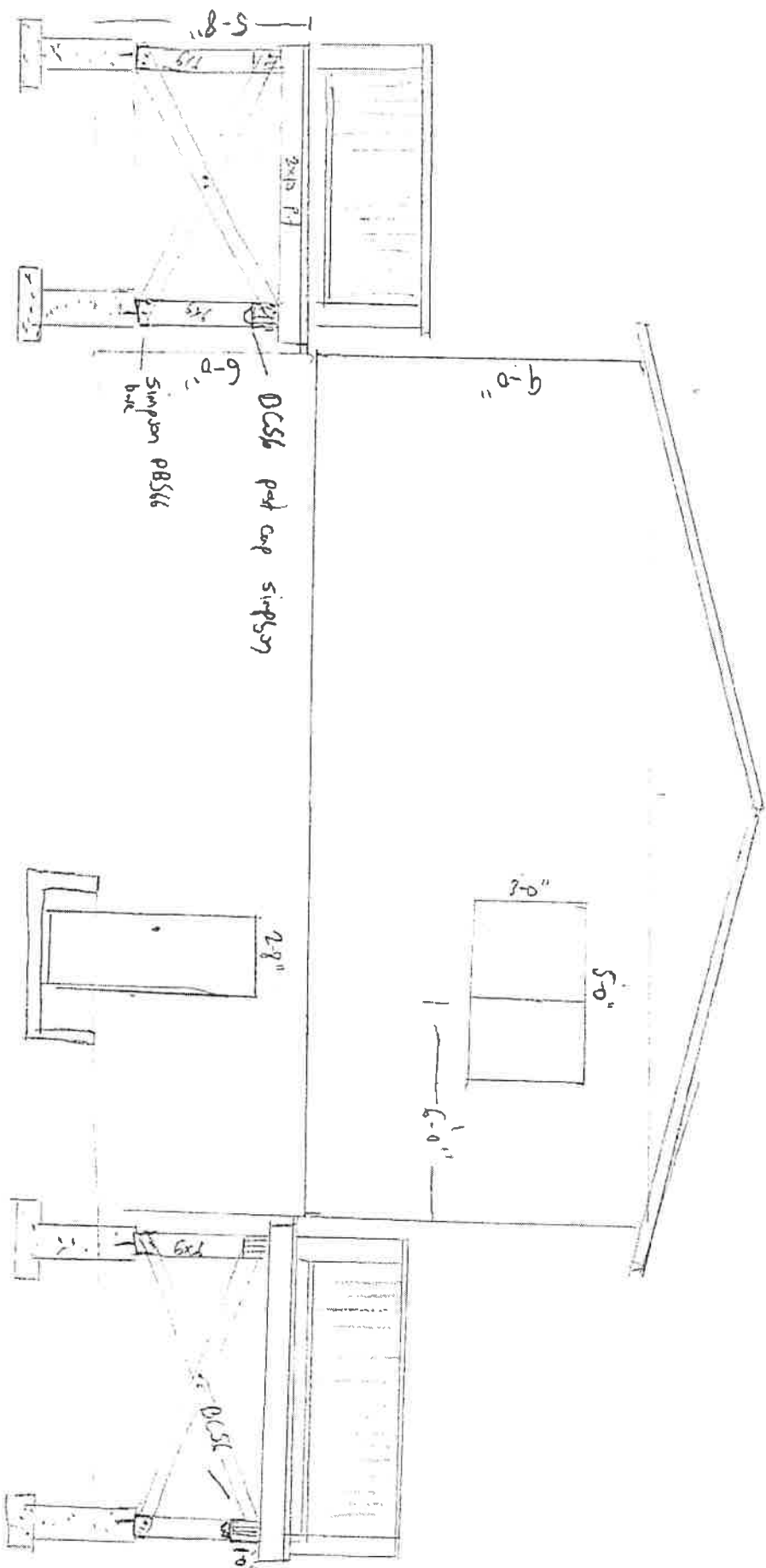


South Side

East Elevation  
1/4" = 2'-0"



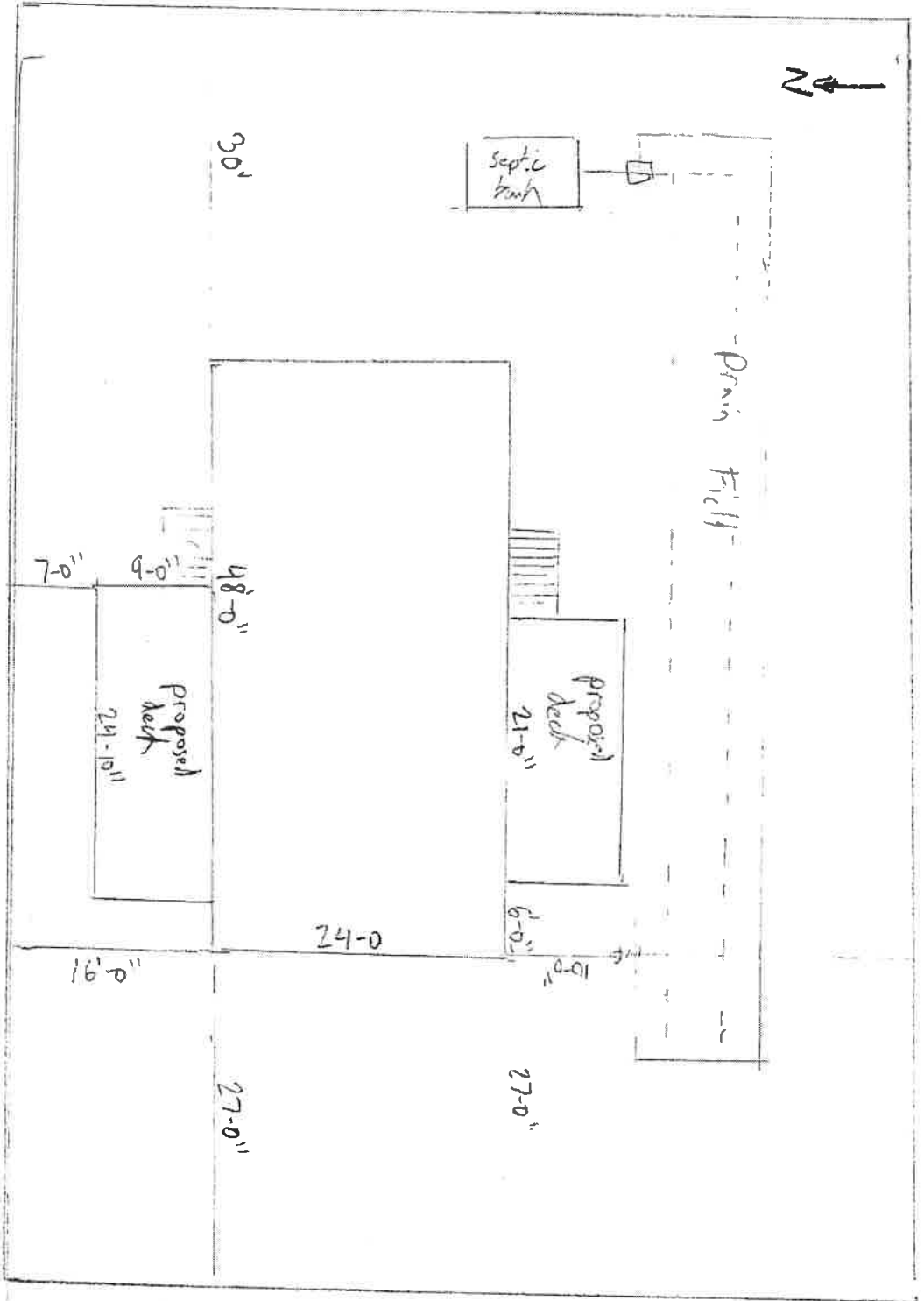
Hume Street



West Elevation  
 1/4" = 1'-0"

Hume Lane

75' Hume Street



Site Plan  
1/4" = 3'-0"

6th street

105'

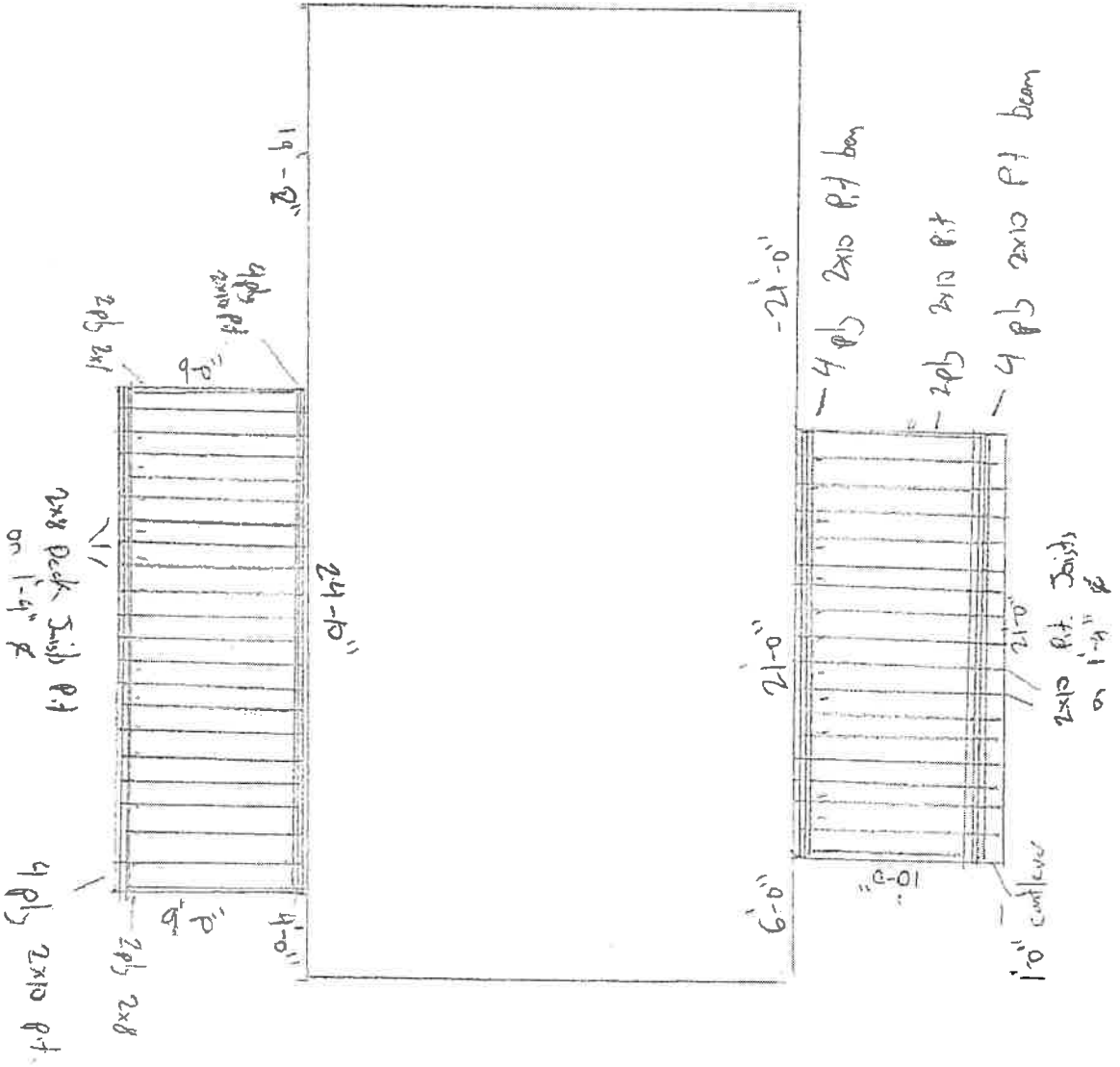
Hume Lane

Sireston  
 310 6th street  
 LA E  
 P/L 434  
 plan 574  
 Block 14  
 Lot size - 10575sqft  
 7,875 sqft  
 building coverage 15015sqft  
 (19%)

Hume Street

Framing Plan  
1/8" - 1'-0"

6th Street



Hume Lane



I1  
1200 Hospital Bench  
Trail, BC V1R 4M1  
Phone: 250.364.3424  
Fax: 250.364.5138  
kbrhhealthfoundation.ca

September 11, 2020

Village of Silverton  
Attn.: Mayor Clarke and Council  
Box 14 – 421 Lake Avenue,  
Silverton, BC V0G 2B0

Dear Mayor Clarke

It is with much gratitude that I write this letter to you to thank you for your donation of \$500 for the Urologist & Ear, Nose and Throat (ENT) Support Project, which was allocated through the Columbia Basin Trust –Community Initiatives Program.

The Urologist & ENT Support Project is a \$105,100 project that will provide 2 Flexible Cystoscopes, 1 Ureteroscope, 3 Resectoscopes and 1 Endoscope Ear Set. The new, state of the art technology provided through these equipment purchases will build upon the present practices of our Urology and ENT teams and meet the demand of additional Urological and ENT cases at KBRH.

KBRH is recruiting a new ENT surgeon and has successfully recruited a new Urologist. Your support will not only help specialist recruitment efforts and bring new skills to our area through successful recruitment efforts; it will also ensure equipment upgrades occur so that the newest technology is available in the Kootenay Boundary and Central Kootenay. Your continued support of healthcare improvements at KBRH is critically important for our regional hospital and all citizens of the Kootenay Boundary.

Thank you again for partnering with us to upgrade vital, medical equipment in the Urology and ENT Departments at KBRH. We truly appreciate your commitment to strengthen our regional healthcare system for the betterment of all citizens across the RDCK and RDKB.

Sincerely,

Lisa Pasin  
Director of Development  
KBRH Health Foundation



Jonathan X. Coté  
Mayor

September 15, 2020

The Honourable John Horgan, MLA  
Premier of British Columbia  
West Annex, Parliament Buildings  
Victoria, BC V8V 1X4

Via Email: Premier@gov.bc.ca

Dear Premier,

**Re: Universal access to no-cost prescription contraception**

At a meeting on September 14, 2020, New Westminster City Council passed the following resolution:

*WHEREAS cost is a significant barrier to people accessing contraception, particularly to people with low incomes, youth, and people from marginalized communities; and*

*WHEREAS providing free prescription contraception has been shown to improve health outcomes for parents and infants by reducing the risks associated with unintended pregnancy, and is likely to reduce direct medical costs on the provincial health system; and*

*WHEREAS contraceptive methods such as condoms or vasectomies are available at low cost, no cost, or are covered by BC's Medical Services Plan, whereas all contraceptive methods for people with uteruses (such as birth control pills, intrauterine devices, or hormone injections) have high up-front costs, making access to contraception unequal and gendered;*

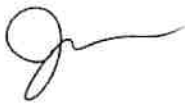
*THEREFORE BE IT RESOLVED*

*THAT the City of New Westminster write to the Provincial Minister of Finance, the Provincial Minister of Health, the Premier of BC, and the local MLA supporting universal no-cost access to all prescription contraception available in BC under the Medical Services Plan; and*

*THAT this letter be forwarded to all BC municipalities asking to write their support as well.*

We appreciate your consideration of this important matter.

Yours truly,



Jonathan X. Cote  
Mayor

Cc: Hon. Carole James, Minister of Finance, [FIN.Minister@gov.bc.ca](mailto:FIN.Minister@gov.bc.ca)  
Hon. Adrian Dix, Minister of Health, [HLTH.Minister@gov.bc.ca](mailto:HLTH.Minister@gov.bc.ca)  
Hon. Judy Darcy, MLA, New Westminster, [judy.darcy.MLA@leg.bc.ca](mailto:judy.darcy.MLA@leg.bc.ca)  
Jas Johal, MLA, Richmond-Queensborough, [jas.johal.MLA@leg.bc.ca](mailto:jas.johal.MLA@leg.bc.ca)  
All BC Municipalities





Council of Senior Citizens'  
Organizations of B.C.

Association of Seniors of BC  
www.coscobc.org

RECEIVED  
Sept. 15/2020

I3

September 2, 2020

Dear Mayor and Council,

**Re: Observation of the UN International Day of Older Persons -October 1st**

Established in 1950, the Council of Senior Citizens' Organizations (COSCO) of BC is an umbrella, volunteer run organization made up of many seniors' organizations and individual associate members. Registered under the Societies Act since 1981, COSCO has grown and now represents approximately 80,000 seniors in BC.

Our mandate is to promote the well-being of seniors and their families, advocating for policies that allow seniors to remain active, independent, and fully engaged in the life of our province. The organization is non-partisan, but politically active, advocating for seniors' needs no matter who is in power. Our motto is "Plan with seniors not for them".

COSCO invites you, the civic leaders to help celebrate the

**UN International Day of Older Persons (UNIDOP) 2020**

**Theme: "Pandemics: Do They Change How We Address Age and Aging?"**

"The year 2020 marks the 75th Anniversary of the United Nations and the 30th Anniversary of the International Day of Older Persons (UNIDOP). This year has also seen an emergence of COVID-19, that has caused an upheaval across the world. Considering the higher risks confronted by older persons during the outbreak of pandemics such as COVID-19, policy and programmatic interventions must be targeted towards awareness of their special needs. Recognizing older persons contributions to their own health and the multiple roles they play in the preparedness and response phases of current and future pandemics is also important." (United Nations For Ageing)

"The UNIDOP 2020 event will also promote the *Decade of Healthy Ageing (2020-2030)* and help to bring together UN experts, civil society, government and the health professions to discuss the five strategic objectives of the *Global Strategy and Action plan on Aging and Health* while noting the progress and challenges in their realization." (United Nations For Ageing)

"The objectives of UNIDOP 2020 are to:

- 1) Inform participants about the strategic objectives for the Decade of Healthy Ageing
- 2) Raise awareness of the special health needs of older persons and of their contributions to their own health and to the functioning of the societies in which they live
- 3) Increase awareness and appreciation of the role of the health care workforce in maintain-

ing and improving the health of older persons, with special attention to the nursing profession

- 4) Present proposals for reducing the health disparities between older persons in the developed and developing countries, so as to “Leave no one behind”
- 5) Increase understanding of the impact of COVID-19 on older persons and its impact on health care policy, planning, and attitudes.” (United Nations For Ageing)

**Two ways that we ask you to consider to celebrate the IDOP are:**

- 1) Publicly proclaim/declare your support of the IDOP 2020 (Please refer to attached sample proclamation.)
- 2) Prominently display the UNIDOP flag for October 1st 2020 if you have one

We are pleased that for the past two years, the Province of British Columbia proclaimed that October 1st would be known as “International Day of Older Persons”. They have been asked by COSCO to do so again this year. We would like the BC city, township, village and district councils to follow suit. For those councils that are able, declarations are preferred over proclamations as they are ongoing. Please let us know if your council has already made a declaration in the past and if you will be making either an IDOP proclamation or declaration for IDOP 2020 and if you will be flying the UNIDOP flag this year.

If there is any question about this request, please contact Agnes Jackman at cell# 604-376-5188; 821 20th Street, New Westminster, BC, V3M 4W7; or [agnes.jackman@gmail.com](mailto:agnes.jackman@gmail.com).

Thank you for your consideration.

Yours truly,

Agnes Jackman, Board Member, COSCO

United Nations International Day of Older Persons, October 1, 2020

Draft Proclamation:

WHEREAS this 30th Anniversary of the United Nations International Day of Older Persons (UNIDOP) celebrates the importance of the 72nd anniversary of the Universal Declaration of Human Rights and reaffirms the commitment to promoting the full and equal enjoyment of all human rights and fundamental freedoms by older persons, and

WHEREAS the 2020 International Day of Older Persons has as its theme "Pandemics: Do They Change How We Address Age and Aging?" and focuses on raising awareness of the needs of older persons and of their contributions to their own health and to the functioning of the societies in which they live, and

WHEREAS growing older does not diminish a person's inherent dignity and fundamental rights, and

WHEREAS more than 40 years after the adoption of the Universal Declaration of Human Rights, issues of human rights for older persons were taken up in 1991 in the formulation of the United Nations Principles for Older Persons, which provided guidance in the areas of independence, participation, care, self-fulfillment and dignity, and

WHEREAS in 2002, governments for the first time agreed to link questions of aging to other frameworks for social and economic development and human rights, and

WHEREAS the interdependence between older persons' social integration and the full enjoyment of their human rights cannot be ignored, as the degree to which older persons are socially integrated will directly their dignity and quality of life;

NOW KNOW YE THAT, We do by these presents proclaim and declare that October 1, 2020 shall be known as

"International Day of Older Persons"

in the \_\_\_\_\_.

Respectfully submitted by,  
Agnes Jackman, COSCO Board Member



# Regional District of Central Kootenay <sup>14</sup>

Box 590, 202 Lakeside Drive, Nelson, BC V1L 5R4  
Telephone: (250) 352-6665  
BC Toll Free: 1-800-268-7325

Web: [www.rdck.ca](http://www.rdck.ca)  
Email: [info@rdck.bc.ca](mailto:info@rdck.bc.ca)  
Fax: (250) 352-9300

File No. 6240-20

September 28, 2020

Village of Silverton  
PO Box 14  
Silverton, BC  
VOG 2B0  
Attn: Darrell Garceau

Cc by email: [dgarceau@silverton.ca](mailto:dgarceau@silverton.ca)

Dear Darrell:

The Woodstove Exchange Program is an initiative of the provincial government and the Lung Association of BC. The primary goal of the program is to improve air quality and reduce health problems attributable to wood burning. The program provides a financial incentive for residents to replace old, inefficient woodstoves with new, efficient, EPA-certified heating appliances. An education campaign is also part of the program.

The provincial grants allocated will be \$250 grants for the replacement of a non-EPA certified stove or insert with an EPA certified wood stove and \$400 if the appliance replacing the non-EPA/CSA wood burning stove is a cleaner burning appliance such as a pellet stove, an electric heat pump or a gas or propane stove.

RDCK is now asking if you would like to continue participating in the program throughout 2021:

As a participant in the program, the municipality will be required to do the following:

- Advertise the program on the municipal website;
- Contribute a \$100 rebate for each stove exchanged within your municipality (*Note – your Council may specify a maximum number of rebates for 2021*); and
- Disburse rebate cheques to successful program applicants (*Note – for each exchange, the RDCK will disburse the provincial rebate and then send payment details and a copy of the successful application to the relevant municipality*).

To confirm that your municipality intends to participate, we require a Council resolution or a letter from your CAO/CFO. Please send this information for my attention by or before **October 23, 2020**.

Sincerely;

Abby Fedorak  
Administration Assistant Environmental Services

RECEIVED  
Sept. 30/2020





# Regional District of Central Kootenay

15

Box 590, 202 Lakeside Drive, Nelson, BC V1L 5R4  
Telephone (250) 352-6665  
BC Toll Free 1-800-268-7325

Web: [www.rdck.bc.ca](http://www.rdck.bc.ca)  
Email: [info@rdck.bc.ca](mailto:info@rdck.bc.ca)  
Fax: (250) 352-9300

September 30, 2020

Village of Silverton  
Attn: Hillary Elliott  
P.O. Box 14  
Silverton, BC V0G 2B0

Dear Hillary Elliott, Chief Administrative Officer

**RE: REGIONAL HOUSING NEEDS ASSESSMENT**

The Regional District of Central Kootenay and its project consultants have completed the Regional Housing Needs Assessment Project. The Housing Needs Report package for Village of Silverton can be accessed at the below link.

<https://rdck.sharefile.com/d-s595df6bc02a4a7c9>

The package includes:

- a) Regional Housing Needs Assessment
- b) Regional Engagement Report
- c) Slocan Valley Sub-regional Report
- d) Slocan Valley Sub-regional Engagement Report
- e) Silverton Community Summary
- f) Silverton Provincial Summary Form
- g) Housing Planning Supports and Resources
- h) Annotated Tools for Statistics Canada and Population Projections

When a housing needs report is complete, a local government is required to:

- a) Receive the report at a Council meeting that is open to the public, and
- b) Publish the report on an internet site that is publicly and freely accessible.

More information can be accessed here: <https://www2.gov.bc.ca/gov/content/housing-tenancy/local-governments-and-housing/policy-and-planning-tools-for-housing/housing-needs-reports>

Thank you for your efforts and support on behalf of the project. We hope this document is a positive step towards safe, adequate and affordable housing in your community. Please do not hesitate to contact me if you require any further information.

Sincerely,

A handwritten signature in cursive script that reads "Dana Hawkins".

Dana Hawkins, MCIP, RPP  
Planner 2





Dear Kootenay Savings Credit Union,

I am writing this letter on behalf of the Slocan Valley Chamber of Commerce. The Chamber and the Slocan Valley Residents are growing increasingly frustrated with the COVID-19 related limitation on access to the local New Denver Branch.

The current hours of 10am – 3pm Monday and Thursday are simply not adequate to support our community, businesses, and senior citizens, who rely on this service daily.

By limiting the hours of operation there is increased traffic at these times causing long waits and lineups, undermining the purpose of COVID safety protocols and causing operational issues with small businesses in the community that would need to close their doors to access their banking services during this small window. The use of ATM has also been overwhelmed rendering it out of service on occasion.

As an essential service Kootenay Savings is not living up to the standards of access required to keep our community flourishing during these troubling times.

We hope that you will take our concerns into consideration and adjust Business Hours accordingly.

Thank you,

Emma Beaton

Chamber Manager

Slocan Valley Chamber of Commerce

I7

helliott@silverton.ca

---

**From:** MCF Info MCF:EX <' .  
**Sent:** October 1, 2020 10:34 AM  
**To:** hellriott@silverton.ca  
**Subject:** E-mail from Cory Heavener, Provincial Director of Child Welfare

**VIA E-MAIL**  
Ref: 244644

His Worship Mayor Jason Clarke and Council  
Village of Silverton  
E-mail: hellriott@silverton.ca

Dear Mayor Clarke and Council:

What a year so far! With a global pandemic being the centre of attention for most of this year, I am happy to move the focus back to a familiar month of gratitude. I am pleased to announce that October will once again be declared Foster Family Month in British Columbia. It is my particular honour this year to celebrate the 30th year of Foster Family Month proclamations. Some members of your community have been foster parents for those 30 years, and some are brand new. All are critically important to the health and safety of our province's most vulnerable children.

As the Provincial Director of Child Welfare, I am pleased to acknowledge, with deep gratitude, the many caregivers who have given their time and love to raising young people in British Columbia. This month, we recognize their dedication to improving the lives of those children who need them, and who may continue to need them as they grow.

This year has been challenging, both globally and provincially. I know that the pandemic has been difficult for most British Columbians, and most certainly for these caregivers, who have taken on the additional challenge of conducting visits with social workers and families virtually. Last year, Government announced an increase to the Family Care Rate in February, and although this will have helped to lessen the stress of this year for caregivers, we know there is more work to do. The pandemic has shown us that we need to continue being creative in finding solutions to support caregivers, children, and families.

Please join me in celebrating October as Foster Family Month to show those in your community how important the role of a caregiver is. Please make time to honour the incredible individuals and households who are dedicated around the clock to ensure children and youth in care are safe and cared for. Although the global pandemic has halted in-person festivities, I invite you to find new ways to champion and promote the hard work of these caregivers in your community.

On behalf of the Government of British Columbia, thank you for your continued support in recognizing the extended family and foster caregivers in your community.

Sincerely,

Cory Heavener  
Provincial Director of Child Welfare

*Sent on behalf of the Provincial Director by:*

J(1)

Mayor Clarke's Report  
to October 05, 2020

- ▲ VoS Regular Meeting (September 09)
  - See E(1)
  
- ▲ Connectivity Meeting (September 14)
  - Talking about what the over all vision is and what funding models could look like
  - The local governments wanted to have conversations amongst themselves regarding next steps
  
- ▲ Ministry of Forests, Lands, Natural Resource Operations etc meeting (September 17)
  - Asked about our WHA
    - It is still in the pipeline. Staff seemed hopeful we should have movement on it over the next year or so
  
- ▲ UBCM (September 22 - 24)
  - See J(1)a – J(1)e
  - Link to Compass Newspaper
    - <https://www.ubcm.ca/EN/main/resources/past-issues-compass/2020-archive.html>
  - Link to Resolutions Archive
    - <https://www.ubcm.ca/EN/main/resolutions/resolutions/resolutions-responses.html>
  - Was completely online and well attended
    - Things ran much more smoothly than I would have guessed
    - A great effort by UBCM staff
    - New UBCM President is Brian Frenkel – Councillor of District of Vanderhoof
    - Mayor Ange Qualizza (Fernie) was voted in 3<sup>rd</sup> VP
    - Director Susan Clovechok (RDEK) voted in Director at large
  - Some impromptu zoom meetings were organized for networking/socializing
    - As fun as it was, we all look forward to getting together in person one day



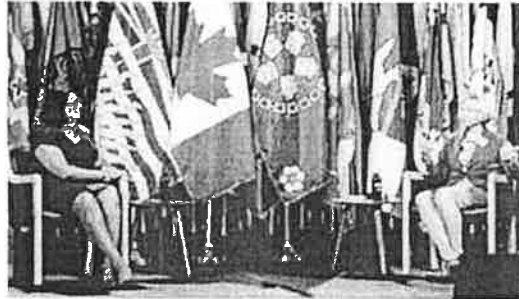
**diversity**  
BY DESIGN | UBCM 2020



## Leadership reimagined

September 22, 2020

On the opening day of convention, delegates had the opportunity to hear three distinguished panelists discuss leadership during a time of crisis. The Honourable Janet Austin, Lieutenant Governor of BC; Kim Baird, former Chief of the Tsawwassen First Nation, and; Dr. Bonnie Henry, BC's Provincial Health Officer joined with Mayor Maja Tait to reflect on their experience as women in leadership, including Dr. Henry's recounting of significant threats made against her and her staff during the pandemic.



[Read More](#)

## Public Transit, Post-COVID

Earlier today, delegates heard perspectives on how transit can recover and rebuild from the ridership and financial impacts of COVID-19. Representatives from transit agencies and local government addressed how the recently announced Safe Restart funding will help them recover, and identified key policy considerations to support continued growth of transit going forward.

[Read More](#)

## Passing the torch during a pandemic

In a departure from the conventional podium speech, UBCM's President Maja Tait sat down with 1st Vice President Brian Frankel, on camera, to review and discuss the organization's past year. Councillor Frankel will inherit Mayor Tait's presidential responsibilities at the culmination of this week's Convention. [Read More](#)

## Register for post-convention EA forum

Electoral Area Directors will have an opportunity to meet and discuss issues in a virtual session following the UBCM Convention on October 5th, 10 am - 12pm. To register for this free session, please [contact](#) Raelene Adamson to receive Zoom information and an agenda.



Follow us on  
[Twitter](#)

Convention hashtag:

[#UBCM2020](#)

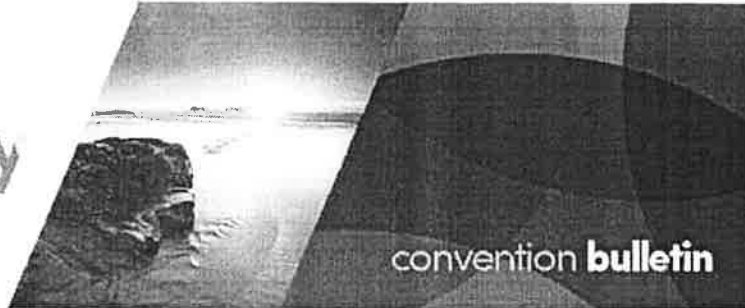
Convention photos:

[Flickr](#)



J(1)b

**diversity**  
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convention **bulletin**

### 2020 UBCM Resolution decisions

September 23, 2020

The resolutions session of the 2020 Convention was held earlier today. A summary of the decisions from today's proceedings is now available. The official results of the resolutions will appear in the Convention minutes. [Read More](#)



### Throne Speech prioritizes COVID, recovery & climate action

The Governor General, the Right Honourable Julie Payette, delivered the federal Throne Speech on September 23rd, which highlights the federal government's priorities as Parliament prepares to resume. The Speech largely focusses on continued efforts to address the pandemic and measures to support an economic recovery. [Read More](#)



**Convention hashtag:**  
[#UBCM2020](#)

**Convention photos:**  
[Flickr](#)

### Confronting systemic racism

Following recent high-profile incidents of racism, delegates at the 2020 UBCM Convention were invited to consider the ways in which racism continues to manifest in Canada and the ways in which it may be confronted.

The panel included Chief Dr. Robert Joseph, Ambassador for Reconciliation Canada; Dr. Akwasi Owusu-Bempah, Assistant Professor at the University of Toronto, and; Harsha Walia, Executive Director of the BC Civil Liberties Association. [Read More](#)



### Wilkinson commits to increased housing supply, supports for forestry

Andrew Wilkinson, Leader of the Official Opposition, opened his address to UBCM delegates by



criticizing the NDP decision to call an election in the midst of a pandemic, suggesting that his party was "sideswiped by the ambitions of John Horgan and the NDP", who have "embarked on what we consider to be an unethical power grab." [Read More](#)

## UBCM Community Excellence Award winners

The Union of British Columbia Municipalities presented its 2020 Community Excellence Awards at a ceremony broadcast from this year's virtual convention.

The awards showcase municipalities, regional districts, and First Nations that have implemented projects and programs demonstrating excellence in meeting the purposes of local government in BC.

[Read More](#)



## BC's Economic Recovery Plan

On Thursday, September 17, 2020, the provincial government released *Stronger BC for Everyone: BC's Economic Recovery Plan*. The plan identified a number of Initiatives that are designed to support people, businesses, and communities in responding to the COVID-19 pandemic, including over \$1 billion in public transit funding under the federal/provincial Safe Restart Agreement. It is estimated that there is \$3.7 billion in combined federal/provincial economic recovery spending in BC. [Read More](#)

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### Horgan highlights pandemic leadership

September 24, 2020

NDP leader John Horgan highlighted actions by his party through the period of the pandemic in an address to delegates earlier today. Mr. Horgan was interviewed by Metro Vancouver Chair Sav Dhaliwal at the invitation of the party leader. [Read More](#)



### COVID, climate change, and community: a conversation with Margaret Atwood

This morning, delegates were treated to the critical mind and perceptive words of Margaret Atwood as Simi Sara and Atwood shared the virtual stage to explore the themes of climate change, COVID-19, and community. [Read More](#)



Convention hashtag:

[#UBCM2020](#)

Convention photos:

[Flickr](#)



### So how did we do?

There will be lots for us to discuss after this year's Convention, which makes your feedback more important than ever. Please take a few moments to tell us how we did by completing our [survey](#).

### UBCM Executive election results

The results of the Executive elections are now complete. The following have

been elected with the completion of the runoff earlier today for Third Vice President. [Read More](#)

### **Furstenau champions collaborative governance**

Green Party of BC leader Sonia Furstenau addressed delegates earlier today, highlighting the role of local communities and the importance of collaborative governance as British Columbia tackles COVID-19, illicit drugs, and climate change. [Read More](#)

### **Federal address pledges a more inclusive & sustainable Canada**

Addressing UBCM delegates from Ottawa, federal Environment and Climate Change Minister Jonathan Wilkinson offered his government's support for local governments in BC in the very difficult, indeed extraordinary times in which we find ourselves. [Read More](#)

### **Climate and Energy Action Awards winners**

The Community Energy Association is pleased to announce the 2020 Climate & Energy Action Award Winners. The awards are organized annually by the Community Energy Association in partnership with the Province of British Columbia, Union of BC Municipalities, BC Hydro, FortisBC, and Real Estate Foundation of BC. [Read More](#)

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J(1)d

## 2020 UBCM Annual Convention – Resolutions Decisions

The following is a summary of the resolutions debate at the 2020 UBCM Annual Convention. Official results will appear in the Convention Minutes.

### Extraordinary Resolution (ER)

ER1	Extraordinary Resolution to Amend the UBCM Bylaws to Provide the UBCM Executive with the Authority to Enable a Virtual Annual General Meeting and Annual Convention	Endorsed
-----	---	----------

### Special Resolutions (SR)

SR1	New Emergency Management Legislation	Endorsed
SR2	Cannabis Taxation Revenue Sharing	Endorsed
SR3	Local Government Election Financing	Endorsed
SR4	Recovery and Rebuild of Public Transit in BC	Endorsed
SR5	Recovery Through Infrastructure Stimulus Funding	Endorsed
SR6	Broadband Internet	Endorsed
SR7	Local Economic Recovery in Response to the Pandemic	Endorsed
SR8	Mental Health, Addictions and Poisoned Drug Supply	Endorsed
SR9	Multi-Residential Insurance Rates	Endorsed
SR10	Minimal Barrier Shelter Standards	Endorsed
SR11	Police Act Review	Endorsed

### Endorse Block (EB) of Resolutions

The Endorse Block of resolutions were introduced as a block. The block included resolutions EB1 to EB87. Resolutions EB16, EB19 and EB37 were pulled from the block, and will be considered individually by the UBCM Executive following Convention.

EB1	Regulation of Soft Plastics and Other Packaging Materials	Endorsed
EB2	Police Based Victim Services	Endorsed
EB3	Restorative Justice Funding	Endorsed
EB4	Costs of Keeping Prisoners	Endorsed
EB5	Police Services Model of Funding	Endorsed
EB6	Funding for Rural Community Policing Resources	Endorsed
EB7	Funding for Rural Crime Reduction/Prevention Group	Endorsed
EB8	Emergency SOS Auto 911 Call Smartphone Technology	Endorsed
EB9	Sustainable Funding for Highway Rescue Services	Endorsed
EB10	Abandoned Vehicles	Endorsed

EB11	Extending Life of Fire Apparatus	Endorsed
EB12	Collaborative Wildfire Mitigation	Endorsed
EB13	Regional Geo-Hazards	Endorsed
EB14	Provincial Funding for Dike Upgrades	Endorsed
EB15	Dike Improvement District	Endorsed
EB17	Transportation Services for Rural and Remote Communities	Endorsed
EB18	Secondary Rural Road Maintenance	Endorsed
EB20	Practical Measures for Resource Roads	Endorsed
EB21	Access to Provincial Parks	Endorsed
EB22	Maintenance of Forest Service Roads	Endorsed
EB23	Funding for Local Government Infrastructure Upgrades as a Result of Highway Construction	Endorsed
EB24	Active Transportation Infrastructure – Highways Projects	Endorsed
EB25	Continued Expansion of Trans-Canada Highway #1	Endorsed
EB26	Increase <i>Zero-Emission Vehicle Act</i> Interim Targets	Endorsed
EB27	Zero-Emission Vehicle Mandate for Medium- and Heavy-Duty Vehicles	Endorsed
EB28	Electric Vehicle Charging Stations	Endorsed
EB29	Clean Vehicle Initiatives	Endorsed
EB30	Emissions Reduction for Ride Hailing Fleets	Endorsed
EB31	Accessibility Guarantee for Passenger Directed Vehicles	Endorsed
EB32	Accessibility Funding for Passenger Directed Vehicles	Endorsed
EB33	Speculation and Vacancy Tax	Endorsed
EB34	Request to the Government of BC for Dedication of One Percent of PST to Local Governments	Endorsed
EB35	Gas Tax Funding	Endorsed
EB36	Gas Tax Funds	Endorsed
EB38	Ongoing Sustainable Grant Funding Model	Endorsed
EB39	Access to Infrastructure Grant Funding for Improvement Districts	Endorsed
EB40	Recreation Infrastructure Funding	Endorsed
EB41	Restoring Sustainable Provincial Library Funding Levels	Endorsed
EB42	Re-Examining Municipal Pension Plan Divestment	Endorsed
EB43	Grant-in-Lieu of Taxes Revision	Endorsed
EB44	Tax Land and Improvements Separately	Endorsed
EB45	Reassignment of Residential Based Short-Term Rentals to Class 6: Business and Other	Endorsed
EB46	Brownfield Taxation	Endorsed
EB47	Forest Harvesting Plans	Endorsed
EB48	Private Managed Forest Land Program Environment Values	Endorsed
EB49	Invasive Species Funding	Endorsed
EB50	Protection of British Columbia Watercourses from Invasive Aquatic Species	Endorsed
EB51	Sustainable Funding for Watershed Stewardship	Endorsed
EB52	Timely Review and Approvals - Section 11 <i>Water Sustainability Act</i>	Endorsed
EB53	Harmonize BC Plastics Action Plan and Strategy on Zero-Plastic Waste	Endorsed
EB54	ICI Packaging and Paper Products Recycling Regulation Amendment	Endorsed

EB55	Amend Recycling Regulation to Include Mattresses and Bulky Furniture	Endorsed
EB56	Extended Producer Responsibility	Endorsed
EB57	Expand Extended Producer Responsibility Programs	Endorsed
EB58	Provincial Tools for Building Energy Benchmarking	Endorsed
EB59	ICBC Data for GHG Reduction Efforts	Endorsed
EB60	Mandatory Signage for Bear Traps	Endorsed
EB61	Cumulative Effects of Land Use Decisions	Endorsed
EB62	Stormwater Management	Endorsed
EB63	Accretions	Endorsed
EB64	New Agricultural Land Commission Regulation	Endorsed
EB65	Private Land Logging	Endorsed
EB66	Working Forest Reserve	Endorsed
EB67	Forestry Economic Downturn	Endorsed
EB68	Ranching Concerns	Endorsed
EB69	Funding for High Speed Internet Services in Small Communities	Endorsed
EB70	Internet and Cell Phone Service	Endorsed
EB71	BC Hydro Service Provisions	Endorsed
EB72	Geothermal Exploratory Drilling Regulations	Endorsed
EB73	Business Licensing Authority for Regional Districts	Endorsed
EB74	Ambulance Services	Endorsed
EB75	Increased Funding for Health Connections Patient Transport	Endorsed
EB76	Provide Universal No-Cost Coverage of Prescription Contraception	Endorsed
EB77	Provision of Free Prescription Contraception in BC	Endorsed
EB78	Provincial Action to Enhance Food Security During Emergencies	Endorsed
EB79	Mental Healthcare Services	Endorsed
EB80	Supportive Housing for Complex Needs	Endorsed
EB81	Housing Supports for Adults with Developmental Disabilities	Endorsed
EB82	Provincial Government Funding Increase for BC Housing	Endorsed
EB83	Coordinated Strategy to Address Liveaboards	Endorsed
EB84	Supporting Tenants and Local Governments in the Delivery of Tenant Assistance	Endorsed
EB85	Expanded Authority to Notify Renters Impacted by Renovations	Endorsed
EB86	Home Owner Grant Program in Electoral Areas	Endorsed
EB87	Assistance with Step Code Implementation	Endorsed

#### Not Endorse Block (NEB) of Resolutions

*The Not Endorse Block of resolutions were introduced as a block. The block included resolutions NEB1 to NEB16. Resolutions NEB4 and NEB6 were pulled from the block, and will be considered individually by the UBCM Executive following Convention.*

NEB1	Online Gaming	Not Endorsed
NEB2	School Bus Safety	Not Endorsed
NEB3	Election Finance Tax Credits	Not Endorsed



NEB5	Broadband Infrastructure Taxation	Not Endorsed
NEB7	Varied Tax Rate for the Residential Class	Not Endorsed
NEB8	Greenhouse Gas Limits for New Buildings	Not Endorsed
NEB9	Access to Emergency Health Services	Not Endorsed
NEB10	First Responder Program in British Columbia	Not Endorsed
NEB11	Coroners	Not Endorsed
NEB12	Community Social Needs Resourcing Strategies	Not Endorsed
NEB13	Social Development Specialist Funding	Not Endorsed
NEB14	Amend the <i>Residential Tenancy Act</i> to Strengthen Maintenance Standards	Not Endorsed
NEB15	Establish Standards for Building Electrification, Heat Pumps and Water Heaters	Not Endorsed
NEB16	Voting Rights for Alternate Directors	Not Endorsed

#### No Recommendation (NR)

NR1	Predominant Purpose of Bylaw	Endorsed
NR2	Amend Section 8(6) of the <i>Community Charter</i> to Include "Prohibit" in Relation to Business	Endorsed
NR3	Legislative Clarification on Temporary Use Permits	Not Endorsed
NR4	Green Roofs	Not Endorsed
NR5	Criminal Record Checks for Local Government Elected Officials	Endorsed
NR6	Independent Office of Integrity for Local Government	Refer to UBCM Executive
NR7	Equitable Police Funding Model	Refer to UBCM Executive
NR8	Solving RCMP Municipal Resource Pressures	Refer to UBCM Executive
NR9	Expanded Role for RCMP Auxiliary Program	Refer to UBCM Executive
NR10	Increased Funding for Provincial Police Resources Along the Trans-Canada Highway Corridor	Refer to UBCM Executive
NR11	Review Fines for Speeding	Refer to UBCM Executive
NR12	Bylaw Enforcement Officers Enforcing Speed Limits in School Zones	Refer to UBCM Executive
NR13	Encouraging Personal Accountability in Emergency Management	Refer to UBCM Executive
NR14	Emergency Mitigation and Preparedness	Refer to UBCM Executive
NR15	Emergency Interagency Communication System	Refer to UBCM Executive
NR16	Flood Risk Mitigation Through Green Infrastructure and Natural Assets	Refer to UBCM Executive
NR17	BC Cannabis Regulation – Section 37	Refer to UBCM Executive
NR18	Needle Retrieval and Disposal Program	Refer to UBCM Executive
NR19	Collection of Blood Samples for Police Drug Testing	Refer to UBCM Executive
NR20	Private Liquor Store Moratorium	Refer to UBCM Executive
NR21	Vegetation Control Along Powerlines	Refer to UBCM Executive
NR22	Amend the <i>Jury Act</i>	Refer to UBCM Executive
NR23	Development Cost Charges Bylaw and Ministry of Transportation and Infrastructure	Refer to UBCM Executive
NR24	Active Transportation	Refer to UBCM Executive
NR25	Congestion Pricing	Refer to UBCM Executive
NR26	Partnerships for Fare-Free Public Transit	Refer to UBCM Executive
NR27	Benefits of Public Car Insurance	Refer to UBCM Executive
NR28	Accessible Parking Campaign	Refer to UBCM Executive
NR29	Requirement for Trust Accounts for Commercial Properties	Refer to UBCM Executive
NR30	Places of Public Worship Tax Exemptions	Refer to UBCM Executive
NR31	Taxation of Group 4 Independent Schools	Refer to UBCM Executive

NR32	Employer Health Tax	Refer to UBCM Executive
NR33	Local Government Price Index	Refer to UBCM Executive
NR34	Enumeration and Consideration of Seasonal Populations	Refer to UBCM Executive
NR35	Odometer Readings for Community Greenhouse Gas Emissions Tracking	Refer to UBCM Executive
NR36	Reducing Truck Pollution on Residential-Adjacent Commercial Transport (Trucking Routes)	Refer to UBCM Executive
NR37	Provincial Enabling of Property Assessed Clean Energy (PACE) Financing by Local Governments	Refer to UBCM Executive
NR38	GHG Reduction Legislation	Refer to UBCM Executive
NR39	Engaging Northern and Remote Communities on New Programs	Refer to UBCM Executive
NR40	Creating One Planet Communities	Refer to UBCM Executive
NR41	Closing Federal Corporate Tax Loopholes to Fund Climate-Related Adaptation and Mitigation	Refer to UBCM Executive
NR42	Venting Index Requirement and Efficiency of Burns	Refer to UBCM Executive
NR43	BC Water Resources	Refer to UBCM Executive
NR44	Water Conservation and Grey Water Use	Refer to UBCM Executive
NR45	Support for a British Columbia Coastal Protection Strategy	Refer to UBCM Executive
NR46	Marine Debris	Refer to UBCM Executive
NR47	Home Heating Oil Spill Prevention	Refer to UBCM Executive
NR48	Standards and Labelling of "Flushable" Wipes	Refer to UBCM Executive
NR49	Funding for Clean Renewable Energy Projects	Refer to UBCM Executive
NR50	Use of High Efficiency Electrical Appliances Incentives	Refer to UBCM Executive
NR51	Facilitating Clean Energy Retrofits	Refer to UBCM Executive
NR52	Home Emissions and Energy Rating and Labelling	Refer to UBCM Executive
NR53	Hazardous Materials Recycling Regulation	Refer to UBCM Executive
NR54	A Provincial Extended Producer Responsibility Program for Cigarettes and Vaping Products	Refer to UBCM Executive
NR55	Cardboard Recycling	Refer to UBCM Executive
NR56	Recovering Costs for the Illegal Disposal of Wildlife Carcasses	Refer to UBCM Executive
NR57	Invasive Species Act	Refer to UBCM Executive
NR58	Agriculture Land Reserve (ALR) Enabling Subdivision into Smaller Affordable Lots	Refer to UBCM Executive
NR59	Cannabis Enforcement and Regulation within the Agricultural Land Reserve	Refer to UBCM Executive
NR60	Sustainable Development Goals	Refer to UBCM Executive
NR61	Indigenous Peoples' Representation	Refer to UBCM Executive
NR62	Re-Evaluation of Outpatient Model	Refer to UBCM Executive
NR63	Sharing Payments from Opioid Class Action Lawsuits	Refer to UBCM Executive
NR64	A Strategy for Rural Economic Development Through Health Care	Refer to UBCM Executive
NR65	Helipad Hospital Construction	Refer to UBCM Executive
NR66	Farmers' Markets as Essential Services During Emergencies	Refer to UBCM Executive
NR67	Free Menstrual Products in Civic Facilities	Refer to UBCM Executive
NR68	Early Childhood Education Labour Force Shortage	Refer to UBCM Executive
NR69	Vacancy Tax	Refer to UBCM Executive
NR70	Declaring a Homelessness Emergency: Making an Emergency Plan to Drastically Reduce Homelessness	Refer to UBCM Executive
NR71	Tiny Home Legitimization	Refer to UBCM Executive
NR72	Safety Requirements for Existing Secondary Suites	Refer to UBCM Executive
NR73	BC Building Code	Refer to UBCM Executive
NR74	Recommending Change of <i>Strata Property Act</i> and <i>Residential Tenancy Act</i> to Disallow Discrimination Against Pet Owners	Refer to UBCM Executive
NR75	Streamline Building Officials Certification Process	Refer to UBCM Executive

NR76	Whistleblower Legislation	Refer to UBCM Executive
NR77	Community to Community Forum Grants	Refer to UBCM Executive
NR78	Citizenship Ceremonies	Refer to UBCM Executive
NR79	Post-Secondary Education in Rural Communities	Refer to UBCM Executive

#### Section C – Part 2

C1	Funding to Implement <i>Emergency Program Act</i> Changes	Not Admitted for Debate
C2	Cannabis Retail Tax Revenue Sharing	Not Admitted for Debate
C3	Provincial Support for Victims' Services	Not Admitted for Debate
C4	Funding Model for Incarceration of Prisoners	Not Admitted for Debate
C5	Election Finance Contribution Limits	Not Admitted for Debate
C6	Election Finance Reporting	Not Admitted for Debate
C7	Fair Access to Funding for Regional Public Transit	Not Admitted for Debate
C8	Provincial Support for Libraries	Not Admitted for Debate
C9	Library Funding	Not Admitted for Debate
C10	Municipal Solid Waste – ICI EPR Program	Not Admitted for Debate
C11	Regulate Sale and Installation of Fossil Fuel Infrastructure	Not Admitted for Debate
C12	Addressing Increases to Condominium Insurance	Not Admitted for Debate
C13	Creation of Risk-Sharing Model that Returns Strata Premiums and Owner Deductibles to 2019 Levels	Not Admitted for Debate
C14	Amend the <i>Residential Tenancy Act</i> to Reduce "No Pet" Clauses	Not Admitted for Debate

#### Section C – Part 3

C15	Keep of Prisoner Program	Not Admitted for Debate
C16	De-Centralizing Forest Management	Not Admitted for Debate
C17	Re-Evaluation of Outpatient Model	Not Admitted for Debate

## Executive Members

UBCM Executive 2020-2021

### President

Councillor Brian Frenkel  
District of Vanderhoof  
Phone: 250-567-4711

### First Vice President

Councillor Laurey-Anne Roodenburg  
City of Quesnel  
Phone: 250-992-2111

### Second Vice President

Councillor Jen Ford  
Resort Municipality of Whistler  
Phone: 604-932-5535

### Third Vice President

Mayor Ange Qualizza  
City of Fernie  
Phone: tbd

### Past President

Mayor Maja Tait  
District of Sooke  
Phone: 250-642-1634

### Vancouver Representative

Councillor Pete Fry  
City of Vancouver  
Phone: 604-837-7246

### Metro Vancouver/GVRD Representative

Councillor Craig Hodge  
City of Coquitlam  
Phone: 604-927-3000

### Small Community Representative

Councillor Sarah Fowler  
Village of Tahsis  
Phone: tbd

### Electoral Area Representative

Director Grace McGregor  
Kootenay Boundary RD  
Phone: 250-368-9148

### Vancouver Metro Area Representatives

Councillor Trish Mandewo  
City of Coquitlam  
Phone: 604-362-4650

Mayor Val van den Broek  
City of Langley  
Phone: tbd

### AKBLG Representative

Director Roly Russell (on leave)  
Regional District of Kootenay Boundary

### AVICC Representative

Director Ian Morrison  
Cowichan Valley Regional District  
Phone: tbd

### LMLGA Representative

Councillor Laura Dupont  
City of Port Coquitlam  
Phone: tbd

### NCLGA Representative

Mayor Sarrah Storey  
Village of Fraser Lake  
Phone: tbd

### SILGA Representative

Councillor Lori Mindnich  
Village of Lumby  
Phone: 250-306-4078

### Directors at Large

Director Susan Clovechok  
Regional District of East Kootenay  
Phone: tbd

Councillor Sadie Hunter (on leave)  
City of Kamloops

Councillor Gord Klassen  
City of Fort St. John  
Phone: 250-787-8150

Councillor Amy Lubik  
City of Port Moody  
Phone: 250-713-4173

Mayor Gaby Wickstrom  
Town of Port McNeill  
Phone: tbd

**Administrative Report: Hillary Elliott, CAO**

Village of Silverton Council

**Regular Meeting – October 14, 2020**

This administrative report covers the period September 4 to October 9, 2020 as to the activities, functions, and meetings I have attended in my capacity as Chief Administrative Officer for the Village of Silverton.

This month the CAO continued to be very busy with calls and research with other agencies regarding COVID 19 and how the orders by the province continue to affect the Village and its operations.

COVID 19 has been very disruptive to the Village and continues to be as we prepare for the fall months and coordinating more user groups into our facilities by request only for local groups that complete a COVID 19 plan in accordance to WorkSafe BC requirements. These plans are stored at the Village Office and must be posted at the facility and notably visible for the users to read and follow.

**Propeller Update** – The propellor will remain in Silverton. Staff are working with the family on developing plans to display the propellor.

**Bylaw Officer Update** – There have been preliminary discussions with the 3 Villages' staff regarding a Bylaw Officer and Silverton staff will continue to work on this file as per Council resolution September 2020.

***Financial Operations:***

Staff have finalized the Memorial Hall upgrades grant from CBT and will be able to complete the south-facing parking lot paving and landscaping.

With the announcement of the Election, and no confirmation from the province for the planning grant for the Water Main Upgrade and Creek crossing, staff are exploring options to continue this project due to its high priority in our Asset Management plan and a priority of Council for 2020 and the works for the project to commence in 2021. This has meant that staff have temporarily put on hold the installation of the reservoir insulation - as it is not as vital or high priority as the water main replacement in our asset management plan - with the intention of completing that project in 2021.

The CAO has received questions regarding the RFQ for Lakeside Campground. There should be more information for Council in the next month regarding this project and options for their consideration from the results of the RFQ.

***Functions:***

With the addition of the Lakeside Campground work, the Gallery insurance claim, COVID 19, and other corporate affairs, the CAO work plan has been greatly disrupted. Therefore, no real

progress has been made regarding the OCP and Zoning Bylaw update, however, staff have been still trying to move the file forward and networking to do so. Due to the work with SIFCo and Village partners that will involve the Zoning Bylaw, the next timeline for preparing a draft for Council is April of 2021.

***Projects:***

*RDI Climate Adaptation Project*

Staff had a Zoom meeting on October 7, 2020 with partners. We continue to work on this project and are developing the plan for the remainder of the project, and supports that could continue beyond the timeline and scope of the project (networking and resources). A couple of the main topics still are Natural Asset Management and Emergency Management.

*Asset Management Phase 3 and Climate Adaptation Initiatives:*

We were successful with our 2021 grant application. I will be working on this file next month as the project progresses. We continue to work with LandInfo Technologies for solutions.

*Fire Resiliency 2020 for Silverton, Slocan, and New Denver in Partnership with SIFCo*

Please refer to Item G1 on this agenda. In 2020 there was a focus on Slocan, 2021 will have a focus on New Denver, and 2022 there will be a focus in Silverton in terms a specified, community-specific project(s). We will continue to complete the goals of 2020 that were delayed and interrupted by COVID 19, and will build on that work in 2021 with private property assessments, financial reimbursements, municipally owned lands, as well as, public awareness and education.

*Sidewalk Upgrade/Footbridge Upgrades*

Footbridge is resurfaced and our 2019/2020 sidewalk improvements are complete. Staff are busy preparing and prepping for the continuation of this resurfacing down the west side of the highway. There are some significant challenges to prepping and repairing the sidewalks to be resurfaced on the west side of the highway, but staff are working hard to have them ready to resurface for 2021. The sidewalk project is underway!

*Computer System and Equipment Upgrades 2020*

Completed.

*Memorial Hall Upgrades*

We are complete! Due to coming in under budget, we have be given permission by CBT to the use the remaining funds to contribute to improvements to the parking lot area on the south side of the building.

***Public Works:***

Have continued to meet and worked with several of our project partners to complete the Council initiatives for Fire Resiliency, ICABCCI, RDI Climate Adaptation, Asset Management, and contractors for completion of 2020 capital projects to compile all the different information and to meet with stakeholders. This also is on-going for the CAO and public works staff for 2020.

Staff have been busy with work on:

- Starting the process of winterizing municipal facilities
- Arbour Days clean up
- Starting preparations for the west side of the highway sidewalk for re-surfacing in 2021
- boulevard clean up/mowing grass/mowing grass
- water capital projects
- Council capital projects for 2020
- General clean up

Staff continue to be very busy regarding COVID 19, how it affects the Village operations and future measures to put in place to mitigate risks to operations for the “new normal”.

***Meetings:***

Virtual meetings regarding COVID 19

SIFCo and Village Partners

RDI Climate Adaptation group

Numerous corporate business meetings, phone calls and following up on active items for the Village.

Had correspondence with several community members/groups regarding concerns, requests, or questions and following up from correspondence to Mayor and Council.

Met with staff regularly.

***CAO Training/Courses:***

CAO has been enrolled in the Natural Asset Management course offered through Royal Roads University and is about to complete that course.

CAO is currently working on the PADM course through Capilano University: Local Government Services in BC. This is very timely with the Dog Control Service case analysis with RDCK and the Bylaw Enforcement Officer resolution passed in September by Council.

Hillary Elliott, CAO

K2

**VILLAGE OF SILVERTON**  
**STATEMENT OF OPERATIONS - OPERATING FUND**  
 For the Period Ended September 30, 2020

	YTD	2020	Balance	%	YTD	2019	Balance	%
	Actual	Total	Remaining	Rem	Actual	Total	Remaining	Rem
		Budget				Budget		
<b>REVENUES</b>								
Taxes	\$ 163,093	\$ 163,202	\$ 109	- %	\$ 163,263	\$ 162,223	\$ (1,040)	(1)%
Sales of Services	37,150	54,175	17,025	31 %	62,175	54,150	(8,025)	(15)%
Other revenue	32,418	13,060	(19,358)	148)%	20,840	23,760	2,920	12 %
Investment income	2,737	1,500	(1,237)	(82)%	3,772	1,500	(2,272)	151)%
Grants - unconditional	297,952	291,153	(6,799)	(2)%	291,153	291,000	(153)	- %
Grants - conditional	88,737	585,266	496,529	85 %	287,191	362,274	75,083	21 %
Water user fees	90,153	87,320	(2,833)	(3)%	85,074	84,800	(274)	- %
<b>Total revenue</b>	<u>712,240</u>	<u>1,195,676</u>	<u>483,436</u>	<u>40 %</u>	<u>913,468</u>	<u>979,707</u>	<u>66,239</u>	<u>7 %</u>
<b>EXPENSES</b>								
General Government	193,053	256,858	63,805	25 %	192,325	257,306	64,981	25 %
Protective services	62,688	529,225	466,537	88 %	194,492	271,969	77,477	28 %
Transportation services	94,877	163,895	69,018	42 %	87,787	169,530	81,743	48 %
Environmental health services	18,053	28,183	10,130	36 %	16,272	23,744	7,472	31 %
Recreation and cultural services	44,656	73,400	28,744	39 %	32,475	49,700	17,225	35 %
Water utility operations	29,818	71,102	41,284	58 %	26,708	54,929	28,221	51 %
<b>Total expense</b>	<u>443,145</u>	<u>1,122,663</u>	<u>679,518</u>	<u>61 %</u>	<u>550,059</u>	<u>827,178</u>	<u>277,119</u>	<u>34 %</u>
<b>NET REVENUE (EXPENSE)</b>	<u>269,095</u>	<u>73,013</u>	<u>196,082</u>	<u>269 %</u>	<u>363,409</u>	<u>152,529</u>	<u>210,880</u>	<u>138 %</u>
<b>CAPITAL</b>								
General - Memorial building upgrade	51,029	80,700	29,671	37 %	-	38,000	38,000	100 %
- Highway sidewalk	-	20,000	(20,000)	100 %	14,763	40,000	25,237	63 %
- Computer upgrade	3,027	4,000	(973)	24 %	-	10,000	(10,000)	100 %
- Footbridge upgrade	-	-	-	- %	-	15,000	(15,000)	100 %
-Outdoor exercise equipment	-	-	-	- %	7,457	8,000	(543)	7 %
Water	-	35,000	(35,000)	100 %	-	-	-	-
	<u>54,056</u>	<u>139,700</u>	<u>85,644</u>	<u>61 %</u>	<u>22,220</u>	<u>111,000</u>	<u>88,780</u>	<u>80 %</u>
<b>NET SURPLUS (DEFICIT)</b>	<u>\$ 215,039</u>	<u>\$ (66,687)</u>	<u>\$ 281,726</u>	<u>422 %</u>	<u>\$ 341,189</u>	<u>\$ 41,529</u>	<u>\$ 299,660</u>	<u>722)%</u>



## NOTES

### Revenues

- Taxes have been billed and collected as expected.
- Sale of Service revenue is lower than prior year and what was budgeted due to the loss of campground revenue. With the lakeside portion of the campground being closed the revenues are approximately \$25k lower than last year, however the creekside operation had a very successful year bringing in almost \$13k in fee revenue.
- Other revenue is higher this year as compared to the same period last year with the major factors being the sale of the campground logs for \$4,600 and the insurance recovery funding for the repairs at the Gallery. This is partially offset with Memorial and Fire Hall rental falling off substantially due to COVID-19.
- Investment income is lower this year as the Bank of Canada cut interest rates to help fight the economic impact of COVID, which has had a negative impact on interest income earnings.
- Unconditional grants are higher due to an additional \$6,800 in Small Communities Grant being received in 2020, a welcome relief during this challenging year.
- Conditional grants are in line with expectations at this point of the year. The CBT Memorial Hall grant final report has been approved with the holdback funding expected soon. As a note the grant revenue was higher last year at this time as the Village had received half of the additional one time double payment of Gas Tax as well as the payment from the Province for fire mitigation work.
- All other revenues appear to be in line with budget expectations and consistent with prior years.

### Expenses

- Overall the Village is managing the expense portion of the operating budget within the expected parameters.
- Please note that expenses are budgeted to occur evenly through the year. This has resulted in some favourable/unfavourable expense variances due to timing differences. It is anticipated that these timing differences will be resolved prior to year end.
- General government expense are very similar to prior year and in line with budget. Although, the expense totals are similar the transactions are different. This year the Village paid CBBC the 2020 budgeted amount of \$13,000 for the ongoing fibre project which is being mostly offset by there being minimal conference and travel expenses this year as compared to last year.
- Protective services expenses are lower in the current year as 2019 had payments to the RDCK for the EOC & firesmart programs, plus the significant wildfire mitigation work payment to Sifco. The increase in the protective services budget in 2020 relates to the \$460,000 fire resiliency program. The program has been delayed/slowed because of the pandemic, however, activity is increasing again as the private property owners in the communities request firesmart property assessments.
- Environmental Health services expenses show a slight increase over last year due to the increase in RDCK tipping fees.
- Recreation and cultural services expense is higher in the current year, owing in large part to significant insurance covered repairs required at the Gallery. In addition, budgeted work this year to remove trees and wood debris at the campground has been completed, Staff have released a RFQ (Request for Quote) for the design of the campground. The hope is that the Village will be able to have the design process completed in order to start some work in 2020, however, it may be best to carry this budget over to 2021.
- The Water operations expense budget was increased in 2020 by \$15,000 based on the grant dependant waterline project design project. Staff have not yet had a response from the Ministry regarding whether the Village was successful in their grant application so this project has not moved forward as of yet.
- Other than the items noted above, there are no significant variances to report at the end of September, 2020.

### Capital

- Memorial Hall window and building envelope upgrades have been completed and came in under budget.
- Computer system upgrades have been completed.
- The application of the rubberised material to the sidewalk and footbridge is finished and some work was also completed on the Village office stairs, which should really improve safety, especially in the winter.
- With Public works staff focusing on the water system priority of design options for the creek crossing watermain replacement this has resulted in the water reservoir tank insulation project to be placed on hold at this time, which may result in it being carried forward to 2021.